



COVID-19 Safe Reopening Plan

National School District 2020-2021

BOARD APPROVED- July 21, 2020

WITH REVISIONS- September 9, 2020

GENERAL MEASURES

1. The school has a COVID-19 Safe Reopening Plan webpage that includes the school's:
 - a. Safe Reopening Plan for K-12 Schools
 - b. Plans describing each of the elements described below

Each school in the National School District will follow the District's Safe Reopening Plan. A copy of this plan and all supporting documents is posted on the District's COVID-19 Safe Reopening Plan webpage, which is located at: www.nsd.us. Plans will also be posted to individual school websites with any corresponding school information.

2. The school has plans that describe how it will:
 - a. Monitor on a weekly basis, COVID-19 guidance from the California Department of Public Health (CDPH), California Department of Education (CDE), San Diego County Health and Human Services Agency, Public Health Services (PHS) and San Diego County Office of Education (SDCOE).

Monitoring will be conducted on a regular basis (minimum weekly) by the Superintendent and Assistant Superintendents. The team will attend all SDCOE guidance meetings (as available). Principals and Directors will attend weekly meetings with Executive Leadership to receive ongoing guidance and updates. Any new guidance will be discussed, local data analyzed, protocols will be reviewed and potentially revised, and decisions regarding staying open will be made at these times. Meetings may be called sooner than weekly if needs arise.

- b. Limit the use of school facilities by external community organizations and/or ensure permitted use of school facilities complies with the guidance described in the CDPH.

No use of facilities to outside organizations will be permitted until full restrictions have been lifted to ensure daily disinfecting protocols can take place. Use of facilities will be allowed only for extended day childcare or functions required by law; such as election polling.

- c. Limit nonessential visitors and volunteers from the campus.

School business will be conducted virtually whenever possible. In person visitors for essential functions will be limited to appointments only during the safe reopening of school until all restrictions are lifted.

- *At some point we would like to invite in person volunteers/visitors back; as safety regulations permit.*

- *Initially, in person volunteers/visitors to campus will be extremely limited. Allowing in person volunteers/visitors on campus will be a phased-in approach based on current safety regulations for physical distancing.*
- *When the time comes, there will be training to ensure in person volunteers/visitors follow established protocols.*
- *Virtual visitors/volunteers may be permitted under limited circumstances with prior District approval.*

3. The school has plans to support students with access and functional needs who may be at increased risk of becoming infected is described below:

- a. Review existing student health plans to identify students who may need additional accommodations.

National School District contracts with Rady Children’s Hospital for health care services. All student health plans will be reviewed by Rady’s Health Team Supervisor and Rady’s Registered Nurses. Daily monitoring of these plans will be conducted at each school site by the School Health Assistant assigned to that school.

- b. A process for engaging families for potentially unknown concerns that may need to be accommodated.

Any student health concerns that arise during the safe reopening phase of school should be directed to the school principal. The school principal will coordinate with the family and the Rady Health Team to determine appropriate accommodations necessary.

- c. Identification of additional preparations for classroom and non-classroom environments needed for groups that might be at increased risk of becoming infected or having unrecognized illness. These include individuals who:

- i. Have limited mobility or require prolonged and close contact with others, such as direct support providers and family members

Classrooms accommodating students with limited mobility shall adhere to physical distancing and health recommendations for all classes. Additional safety PPE or equipment will be purchased as needed for high risk students, staff, or classrooms.

- ii. Have trouble understanding information or practicing preventive measures, such as hand washing and physical distancing

Signage will be posted throughout the schools and District in the three main languages of National City- English, Spanish, and Tagalog. Protective measure videos will be identified and distributed demonstrating procedures both auditorily and visually.

- iii. May not be able to communicate symptoms of illness

At home, parents will be asked to prescreen all students and submit answers to questions via a daily survey on their child’s District issued device.

Upon entry, laminated screening sheets will be available at bus stops and school entries

with pictures (to point at) indicating symptoms of illness.

During the day, teachers and staff will use further resources (such as a Picture Exchange Communication System for nonverbal or English Learner children).

4. The school has complied with Cal-OSHA requirements to conduct site-specific hazard assessments and to develop and implement an effective plan to protect its employees. District and site plans adhere to Cal-OSHA COVID-19 requirements.
5. The school's plan to teach and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes among students and staff is described below:
 - *All COVID-19 prevention policies will be provided to parents and staff in a written format prior to the return to school.*
 - *Students and staff will be reminded of prevention procedures weekly using publicly available videos from the CDC and other reputable sources (i.e.: <https://www.youtube.com/watch?v=W-zhSQDD1U>). These videos will be vetted and distributed by the Director of Student Services in consultation with the District Health Team Supervisor.*
 - *Student/parent guidance will be written in accordance with the CDC and local county health department recommendations.*
6. The school has developed plans to ensure that staff and students wash their hands or use hand sanitizer frequently throughout the day. The plan describes how the school will:
 - a. Provide regular and frequent access to handwashing facilities, including to the extent practicable, handwashing stations near classrooms
 - *Each classroom in the National School District is equipped with a sink for handwashing purposes, as well as nurse's offices, kitchens, restrooms, and staff break areas. If a classroom doesn't have a sink, a portable sink will be provided.*
 - *Hand-washing signage will be posted near every sink.*
 - *Custodians will ensure soap and paper towel dispensers in all restrooms and classrooms are always filled.*
 - b. Prevent congregations in bathrooms
 - *Teachers or Campus Student Supervisors will monitor bathroom breaks to ensure that students do not congregate in the bathrooms.*
 - *Signs will be placed inside and outside of bathrooms to remind students not to congregate.*
 - c. Develop routines enabling students and staff to regularly wash their hands at staggered intervals
 - *Training is vital to proper hand sanitizing. Staff will be trained on the circumstances in which hand washing must take place and on the proper way to do it.*
 - *Teachers will train students on the first day of school on the proper way and amount of time to wash hands.*
 - *Students will be told to wash hands before arriving at school; and will be required to wash or sanitize hands when they first arrive in their classroom.*

- *Hands will be washed and/or sanitized at regular intervals throughout the school day, after restroom breaks, and before and after eating.*
- d. Develop routines enabling students and staff to use hand sanitizer when necessary
- *Hand sanitizer will be located in every office, meeting space, and other areas that students do not access. Students will have access to hand sanitizer under teacher supervision.*
7. The school has developed plans to teach and reinforce the use of cloth face coverings, masks, or face shields.
- *Students will be taught and frequently reminded of the proper use of cloth face coverings, masks, or face shields using publicly available videos from the CDC and other reputable sources (i.e.: <https://www.youtube.com/watch?v=9Tv2BVN WTk>). These videos will be vetted and distributed by the Director of Student Services in consultation with the District Health Team Supervisor.*
 - *Student/parent guidance will be written in accordance with the CDC recommendations and/or local county health department recommendations, and will include the following procedures that face coverings or face shields be worn, including:*
 - I. *All students, preschool through sixth grade– mandatory; all staff and visitors– mandatory*
 - II. *Exceptions based on medical needs, or the decision of an IEP team: If face coverings cannot be worn, social distancing will be implemented.*
 - III. *Responses for students who come to school without face coverings: A disposable face covering will be offered. A phone call to the parent and a note will be sent home with the student reminding the parent of the face covering requirement.*
 - IV. *Responses for failing to wear a face cover: The District will contact the family to determine the need for assistance in obtaining appropriate student face coverings.*
 - V. *Students refusing to wear mandatory face coverings will be held in isolation area until parent can be contacted to pick the student up from school.*
 - VI. *Students touching or tampering with another student’s face covering will be subject to District and site disciplinary procedures.*
8. The school has adequate supplies on hand to support healthy hygiene behaviors, including soap, tissues, no-touch trashcans, face coverings, and hand sanitizers with 60 percent ethanol, or 70 isopropanol for staff and children who can safely use hand sanitizer.
- *Initial PPE equipment for all school Districts including student and adult cloth masks, teacher face shields, hand sanitizer, and thermometers was purchased by SDCOE.*
 - *Additional supplies will be preordered by the National School District Purchasing Department.*
 - *An ongoing list of supply orders will be posted on National School District’s COVID-19 Safe Reopening Plan webpage www.nsd.us.*
9. National School District ensures all employees wear face coverings whenever possible, and when physical distancing is not practicable; and provides all required personal protective equipment (PPE) as needed.

10. Each school has a sufficient supply of PPE necessary to protect employees. The school's plan for PPE-uses related to COVID-19 is posted at [National School District's COVID-19 Safe Reopening Plan webpage www.nsd.us](http://www.nsd.us) as well as each individual school site.

PERSONAL PROTECTIVE EQUIPMENT (PPE) PROTOCOLS FOR STAFF, STUDENTS, VISITORS

- *Face coverings must be worn by everyone grades three through adult*
- ~~*Face coverings for younger children (grades two and below) will be highly encouraged*~~
- *Face coverings will be provided for those who arrive without or whose becomes compromised*
- *Face shields will be available for all staff*
- *Gloves will be provided for custodial, kitchen, special education, and any other requesting staff member*
- *Hand sanitizer for staff, students, and visitors will be available in classrooms, offices, entrances, and all common areas*
- *Hand washing or use of sanitizer will be required when putting on PPE and after removal*
- *Plastic bins and resealable bags will be provided for student supplies to prevent sharing*
- *Acrylic germ shield barriers on wheels will be available in classrooms and front offices*
- *Individual acrylic germ shield barriers (study carrels) will be available for student desks*
- *Stanchions or other roping off system will limit access into office areas with open area desks*
- *Room dividers (with windows) and cots will be purchased for each isolation area to separate potentially infectious persons*
- *Touchless paper towel dispensers will be installed in each bathroom to avoid personal contact*
- *Multiple touchless thermometers will be available at each site and offices for daily screening needs*
- *Trash cans will not have lids, and will be emptied daily or upon need*
- *Training will be provided for all students and staff on the proper use of PPE equipment*

INTENSIFY CLEANING, DISINFECTION, AND VENTILATION

11. All drinking fountains have been disabled.

- *Students will be asked to bring in reusable water bottles for use during the school day. They will take them home with them at the end of each school day.*
- *Drinking water will be available at the hydration stations at each school site at regularly scheduled times before school and at recess. The bubblers will be shut off; no drinking fountains will be in use.*
- ~~*The hydration stations will be supervised by a staff member who will refill the reusable water bottles for the students. The staff member will sanitize between refills, wear proper PPE, and ensure students are practicing proper social distancing.*~~
- ~~*The hydration stations will be closed at all other times.*~~
- *Each hydration station is equipped with a touchless sensor.*
- *Bottled water will be available in each classroom for students who do not have a water bottle or have forgotten to get it refilled at a break.*

12. The school's plan describing how frequently touched surfaces within the school will be cleaned and disinfected at least daily, and as practicable frequently throughout the day by trained staff is described below. (Frequently touched surfaces include door handles, light switches, sink handles, bathroom surfaces, tables, student desks,

and chairs.)

- *The Director of Maintenance and Operations and Custodial Supervisor will create schedules for custodians that prioritize frequent cleaning and disinfecting of high touch areas.*
- *Classrooms in use will be cleaned daily.*
- *Tersano machines will provide a safe and powerful cleaning agent (using only oxygen and water) for frequent cleaning of high touch areas.*
- *Custodians will be provided with backpacks for spray cleaning.*
- *Bubblers and fountains will be taped off and turned off for use.*
- *Bathrooms will be cleaned 2-3 times per day.*
- *Foggers including tablets of chlorine and UV light will be used for deeper contamination and potential exposures to COVID-19. Foggers will never be used while students are present.*

13. The school has developed plans that describe how:

- a. Frequently touched surfaces on school buses will be cleaned and disinfected at least daily, and as practicable frequently throughout the day by trained staff

Transportation student attendants will be trained to properly disinfect buses after each student shuttle service.

- b. Buses will be thoroughly cleaned after transporting any individual who is exhibiting symptoms of COVID-19.

Specialized fogging systems will be utilized before staff implements disinfecting protocols in the event any individual exhibiting symptoms of COVID-19 enters a bus.

- c. Bus drivers are provided disinfectant wipes and disposable gloves to support disinfection of frequently touched surfaces during the day.

14. The plan for cleaning and sanitation incorporates the following elements:

- a. When choosing cleaning products, use those approved for use against COVID-19 on the Environmental Protection Agency (EPA)-approved list “N” and follow product instructions.

National School District limits cleaning products for cleaning and disinfecting to the following list:

- *Tersano SAO (stabilized aqueous ozone) cleaning agent- <https://www.tersano.com/bulletins>*
- *Purell*
- *#710 Multi-Purpose Disinfectant Cleaner by WAXIE*
- *Protexus*

** Similar products may be used if any of the listed items are unavailable*

- b. To reduce the risk of asthma related to disinfecting, programs should aim to select disinfectant products on list N with asthma-safer ingredients (hydrogen peroxide, citric acid, or lactic acid).

- *National School District allows only those products on list N with asthma safer ingredients to be used.*

- *The Tersano SAO (stabilized aqueous ozone) will be the main cleaning agent used.*
- *Protexus will never be used in the presence of students (spray/wipe down).*
- *Custodial staff will adhere to all proper ventilation requirements for any cleaning agent being used.*
- *All air ducts have been cleaned, and filters/coils will be changed before students return to school. Both will be cleaned/changed as needed while restrictions remain in place.*

***See additional HVAC attachment**

- c. Avoid products that mix these ingredients with peroxyacetic (peracetic) acid, sodium hypochlorite (bleach) or quaternary ammonium compounds, which can cause asthma.

National School District does not permit the use of products with these ingredients. Moreover, absolutely no hand-mixing of chemicals occurs in National School District. All chemicals are distributed to staff using premix dispensers.

- d. Use disinfectants labeled to be effective against emerging viral pathogens, following label directions for appropriate dilution rates and contact times. Provide employees training on manufacturer's directions, on Cal/OSHA requirements for safe use and as required by the Healthy Schools Act, as applicable.

School custodians are trained in the safe use of disinfectants. Our new Tersano SAO machines also provide stabilized aqueous ozone cleaning. In this process, oxygen from the air is safely turned into ozone then infused into ordinary tap water. The ozone is then attracted to, and quickly eliminates, contaminants it comes in contact with. Only pure oxygen and water remain after the ozone cleans and sanitizes.

- e. Custodial staff with the responsibility of cleaning and disinfecting the school site must be equipped with proper protective equipment, including gloves, eye protection, respiratory protection and other appropriate protective equipment as required by the product instructions. All products must be kept out of children's reach and stored in a space with restricted access.

Custodial staff are provided with PPE specified as appropriate for the products they use. All disinfectants are kept out of the reach of children and stored securely. Spill kits containing hazmat suits booties, body suit, apron, gloves, and masks have been purchased as an extra precaution to avoid any potential exposure to COVID-19.

- f. Establish a cleaning and disinfecting schedule in order to avoid both under- and over-use of cleaning products.

The use of disinfectants is limited to nightly cleaning and application by trained staff (except in the event of known contamination). Tersano SAO and #710 Multi-Purpose Disinfectant Cleaners will be used throughout the day are used for all other cleaning.

IMPLEMENTING DISTANCING

15. The school has developed plans that describe the measures that will be used to ~~maintain 6 feet~~ **maximize physical distancing** between students in the following settings, as practicable. ~~If the school determines 6 feet cannot practicably be maintained between students in one or more of the following settings, the plan also describe the reasons~~ physical distancing is not practicable for each setting and describe the measures that will be used to maximize the space between students.

- a. School bus stops:
- *Transportation Student Attendants will supervise students waiting for buses and ensure that social distancing is adhered to*
 - *Ground markings will indicate ~~6-feet-of~~ appropriate separation*
- b. School buses:
- *A check off system (wristband/sticker) will identify students that are clear to board the bus*
 - *Ground marking will identify social distancing requirements at stops*
 - *Families and siblings will be grouped to help with social distancing and crowd control*
 - *A shuttle service will run multiple trips to and from school to limit the number of students on the bus. Empty seats in between students will provide additional distancing.*
 - *Parents will be notified that self-transport is an option*
- c. During daily symptom and temperature screening of students:
- *Transportation Student Attendants will ensure social distancing is adhered to at the bus stops during screening procedures*
 - *Campus Student Supervisors will ensure social distancing is adhered to at the screening entrances to school*
- d. While students are entering campus and waiting for their first class to begin:
- *Students will be taught the social distancing guidelines. Daily reminders will be provided by staff as necessary.*
 - *Ground markings will indicate ~~6-feet-of~~ appropriate separation*
 - *Campus Student Supervisors and Classroom Teachers will be assigned duties to monitor students before classes begin*
- e. During meal periods:
- *Students will be served grab and go breakfast meals.*
 - *Meals will be delivered to the classrooms at lunch*
 - *Students will eat all meals in the classroom at their desks behind protective barriers*
 - *Eating outside will be permitted ~~if 6-feet-of-separation-can-be-maintained~~*
 - *Teachers will remain in their classrooms during lunch periods to supervise students*
 - *Campus Student Supervisors will supervise classrooms during teacher breaks*

f. During recess:

- *Students will be required to maintain ~~6-feet~~ of separation*
- *Students must be in stable grouping or cohorts*
- *Typical recess time broken into fewer shorter breaks throughout the day*
- *Play structures and sand boxes would remain off limits until social distancing requirements are lifted*
- *Teachers will provide structured physical education activities for students*

g. During passing periods:

- *Students and staff will make every effort to avoid congestion in bathrooms and hallways*

h. Classrooms and other instructional spaces:

- *All desks and seating areas (student and teachers) will be separated ~~by at least 6 feet~~ to maximize physical distancing*
- *Acrylic germ shield barriers on wheels will be available in classrooms and front offices*
- *Individual acrylic germ shield barriers (study carrels) will be available for student desks*

i. Restrooms:

- *Automatic paper towel dispensers ~~will have been~~ installed in all restrooms*
- *Limit number of students in restroom to every other stall/sink*
- *Signage/protocol: occupancy limit in bathroom, with ground markings outside of bathroom to ensure ~~6-feet of separation~~ maximize physical distancing*
- *Campus Student Supervisor or teachers will supervise bathrooms during high usage time*
- *Preschool through Kindergarten age students will use individual classroom restrooms*

j. While students are exiting the campus:

- *Multiple gates will be open for the purpose of dismissal*
- *Teachers will walk students to campus exits and release one class at a time*
- *Teachers will provide daily reminders to social distance at dismissal*
- *Preschool through Kindergarten teachers will release directly to an authorized adult*
- *Each site principal will create a dismissal schedule with times, classes, and locations*

k. Before- and after-school programs:

- *Before and after school programs will be required to follow all daily protocols established and practiced by the District and school.*

l. Other:

- *Stanchions or other roping off system will limit access into office areas with open area desks*

- ~~Room dividers (with windows)~~ **Acrylic germ shield barriers and cots will be have been purchased for each isolation area to separate potentially infectious persons**
- **Signage will be posted in Multi-Purpose Rooms indicating a new limited capacity due to social/physical distancing**
- **The layout for each MPR will be determined based on meeting the need for social/physical distancing**
- **The MPRs were measured for the possibility of preparing to serve meals as a school cafeteria at a later date. The following numbers reflect the capacity at each school for the serving of meals.**

John Otis School - 30 plus 8 on the stage

Kimball School - 30 plus 8 on the stage Central

School - 40 plus 12 on the stage

Rancho de la Nación School - 64 plus 12 on the stage

El Toyon School - 40 plus 12 on the stage

Ira Harbison School - 35 plus 12 on the stage

Palmer Way School - 49 plus 12 on the stage

Lincoln Acres School - 36 plus 12 on the stage

Olivewood School - 42 plus 12 on the stage

Las Palmas School - 42 plus 12 on the stage

16. The school's plan for scheduling students uses the following measures to the greatest extent practicable:

- a. Stagger arrival and departure times and locations as consistently as practicable as to minimize scheduling challenges for families.
- b. Designate routes for entry and exit, using as many entrances as feasible.
- c. Put in place other protocols to limit direct contact with others as much as practicable.

- **Staff and students will be required to be screened prior to entering school**
- **Anyone with a fever over 100°F, or other COVID-19 related symptoms, will be required to stay home**
- **All staff (self-screened at home) will enter through the main office. The Office Administrative Assistant will verify staff temperatures with a touchless thermometer**
- **All REACH and pre-screened bus riding students will enter through one door of the multipurpose room**
- **All other students will enter through the opposite door of the multi-purpose room**
- **Parents of students in Preschool-second will be highly encouraged to wait with their children during the screening process**
- **Students will be assigned an arrival time similar to a lunch schedule, schedules may vary due to the number of students returning to campus but will be communicated ahead of time to parents**
- **Students will be required to social distance while waiting to be checked into school and while in the multipurpose room**

- *Walkways will be marked to ~~indicate 6 feet of separation~~ maximize physical distancing*
- *Campus Student Supervisors will be assigned to multipurpose entry ensure social distancing, check for face coverings, and ask mandatory screening questions*
 - i. Do you have a new cough, nasal congestion, or runny nose?*
 - ii. Are you experiencing shortness of breath or difficulty breathing?*
 - iii. Are you having new muscle pain or fatigue?*
 - iv. Do you have a headache (that is not normal for you)?*
 - v. Do you have a sore throat?*
 - vi. Are you experiencing a new loss of taste or smell?*
 - vii. Are you experiencing nausea, vomiting, abdominal pain, or diarrhea?*
 - viii. Do you have a new rash?*
 - ix. Have you been exposed to anyone who has been tested positive for COVID-19 in the last 2 weeks?*
- *Student Health Assistant, Office Tech, Campus Student Supervisor, or Principal will take each person's temperature with a touchless thermometer*

If students (or staff) arrive with COVID symptoms or symptoms develop during the day:

- I. Students will be sent home or to the isolation area on the school stage for further evaluation by the School Health Assistant.*
 - II. A supervisor will be assigned to the isolation area until a parent can be reached, or someone can pick up the student.*
 - III. Sick adults should be sent home. If they are unable to drive, they may wait in the isolation area until a ride can be secured.*
 - IV. Parents waiting with their children for morning entry may immediately bring their children home.*
 - V. The curtain on the stage will be pulled for privacy. ~~Room dividers (with windows)~~ **Acrylic germ shield barriers** will separate potentially sick persons. **Cots or chairs** will be provided for sick persons to comfortably rest. All areas will be disinfected immediately after use.*
- *Successfully screened students will receive a sticker indicating the date and their successful clearance.*
 - *Students will then secure a 'grab and go' breakfast and proceed to the exit door.*
 - *Student attendance will be taken as the student exits the multi-purpose room to alert the teacher that the child has been cleared.*
 - *Cleared students will use hand sanitizer on their way out of the multipurpose room.*
 - *Cleared students will social distance and wait on the blacktop until classrooms open.*
 - *Students should wait until they enter their classroom to eat their breakfast.*
 - *Any student that arrives at class whose attendance has not been recorded will be sent immediately back to the multipurpose room to ensure all entry steps were properly followed.*
 - *Student non-compliance will result in a phone call to the parent and potentially having the student picked up and taken home.*
 - *Staff non-compliance with entry procedures will be handled by the site principal or department supervisor.*

17. The school's plan to limit student mixing uses the following measures to the greatest extent practicable:
- a. Students should remain in the same space and in groups as small and consistent as practicable. Keep the same students and teacher or staff with each group, to the greatest extent practicable:
 - ~~*With Maximum in-person class sessions will adhere to current social distancing guidelines. and existing furniture in place, maximum in-person class sessions will be capped at 12-15 persons per classroom. To the extent possible, students will remain in their pod/cohort/classrooms for the day.*~~
 - b. Minimize movement of students and teachers or staff as much as practicable. For example, consider ways to keep teachers with one group of students for the whole day:
 - *If students share teachers (i.e.: Dual Immersion or GATE), teachers will rotate to students, or schedule rotation for a different day.*
 - c. Consider redesigning activities for smaller groups and rearranging furniture and play spaces to maintain separation:
 - *If play spaces are feasible, play spaces will be set up to ensure social distancing*
 - *Outdoor space will be utilized for play whenever possible*
 - *Play structures will remain closed until all restrictions are lifted*
 - *Small groups will maintain social distancing and utilize germ protection barriers*
 - d. Staff should develop instructions for maximizing spacing and ways to minimize movement in both indoor and outdoor spaces that are easy for students to understand and are developmentally appropriate:
 - *Teachers wanting to rearrange spaces in their classrooms will need prior approval from the site principal*
 - *Students will be instructed on not moving desks or chairs from designated spaces*
 - *Teachers will provide daily reminders on the safety importance of social distancing*
 - e. Implement procedures for turning in assignments to minimize contact:
 - *Individual plastic boxes will be purchased for each student to store working papers, desk items, and supplies*
 - *Plastic boxes will remain on each student's desk throughout the day*
 - *Work to be turned in will remain on student desks until a natural transition where students will turn in assignments as they enter or exit the room*
 - *To the greatest extent possible, assignments will be turned in digitally through the District's learning management system.*
 - f. Minimize congregate movement through hallways as much as practicable. For example, establish more ways to enter and exit a campus, and staggered passing times when necessary or when students cannot stay in one room.
 - *Students and staff will make every effort to avoid congestion in bathrooms and hallways*
 - g. Consider holding recess activities in separated areas designated by class.
 - *Students will attend recess, lunch, and other breaks as a stable grouping.*

h. Limit the use of common use areas such as cafeterias, dining areas, libraries, and locker rooms where practicable. Alternatively, stagger use, properly space occupants and disinfect in between uses.

- *Use of all common areas will be limited.*
- *Physical distancing will be adhered to ~~at all times~~ the greatest extent possible.*
- *Multipurpose rooms will be used for Extended Day Childcare.*
- *Library Media Assistants will utilize an online checkout system and deliver books to classrooms.*

i. Serve meals in classrooms or outdoors instead of cafeterias or group dining rooms where practicable. Serve individually plated or bagged meals. Avoid sharing of foods and utensils and buffet or family-style meals.

- *Students will eat at all meals in the classroom at their desks.*
- *For meals consumed on campus, students will pick up breakfast in the cafeteria as they arrive to school. They will take the meal to their classroom to eat. Lunches will be delivered to the classrooms.*
- *The hybrid schedule means some students will not be on campus at all on any given day. Meals for home will be packaged and distributed to all students for the school days they will not be on campus at all. The meals will be given to students on the days they are on campus to take home with them.*
- *For Distance Learning-only students, they will have a day each week to come to their school site for instructional materials and will be given a five-day supply of meals at that time.*
- *If the entire If the entire District is on Distance Learning, multiple meals will be distributed to students at school sites.*

j. Limit nonessential visitors, volunteers and activities involving other groups at the same time.

- *Non-essential business will be conducted virtually whenever possible. In person Volunteers/Visitors for essential functions will be limited to appointments only during the safe reopening of school until all restrictions are lifted.*

18. The school has developed plans to maximize space between seating and desks. Distance teacher and other staff desks at least six feet away from student desks. Consider ways to establish separation of students through other means if practicable, ~~such as, six feet~~ **maximizing physical distancing** between desks, partitions between desks, markings on classroom floors to promote distancing or arranging desks in a way that minimizes face-to-face contact. The plans describe:

a. How space will be maximized in

i. Classrooms:

- *All desks and seating areas (student and teachers) will be separated ~~by at least 6 feet~~ to maximize physical distancing*
- *Tape will be used on carpets to indicate location of desks*
- *All desks will face toward the teacher whenever feasible*

- ii. School buses (between the driver and students):
 - *A check off system (wristband/sticker) will identify students that are clear to board the bus*
 - *A shuttle service will run multiple trips to and from school to limit the number of students on the bus*
 - *Parents will be notified that self-transport is an option*
 - iii. Other settings:
 - *Seating will be removed or taped off in offices and lounges to avoid congregation*
 - *Only students with non COVID-19 symptoms will be allowed in Health Offices (Those with COVID-19 symptoms will be brought to the isolation area on the stage). Occupancy will be limited to ensure social distancing. Seating in a waiting area will be arranged to maximize physical distancing ~~with 6-feet of separation~~ for those waiting to see the ~~nurse~~ Student Health Assistant.*
- b. The criteria used to determine if other measures such as the installation of plexiglass or other barriers are necessary:
- *Acrylic germ shield barriers on wheels will be available in classrooms and front offices*
 - *Individual acrylic germ shield barriers (study carrels) will be available for each student desk*
- c. Situations in which employees cannot maintain physical distancing with students and the protective measures that will be employed:
- *At times, it may not be feasible to maintain physical distancing, specifically as it relates to student disabilities or safety reasons. In these cases, staff will ensure that any contact is minimal and brief in duration.*
 - *All ~~Any staff within 6-feet of students~~ will ensure wear all appropriate PPE ~~is worn~~ at all times.*
 - ~~*Any staff needing to engage with students within 6-feet will change any PPE that was in direct contact with the student (i.e.: gloves).*~~
 - *Any staff needing to physically engage with students ~~within 6-feet~~ will wash/disinfect hands immediately after contact.*

LIMIT SHARING

19. The school has developed plans that describe how it will limit use of shared objects and equipment, and when unavoidable, how items will be cleaned and disinfected between uses. Frequently shared objects include but are not limited to toys, games, art supplies, learning aids, books, electronic equipment, and playground equipment. The school's plan describes:
- a. Keep each child's belongings separated and in individually labeled storage containers, cubbies, or areas. Belongings are taken home each day to be cleaned:
 - *Individual plastic boxes will be purchased for each student to store working papers, desk*

items, and supplies

- *Plastic boxes will remain on each student's desk throughout the day*
 - *Personal items will remain at home or in student backpack*
 - *Student backpacks will remain outside of the classroom*
 - *Reusable water bottles and personal devices will be brought home each day*
 - *Students will be encouraged to wash water bottles and wipe down devices at home*
 - *Personal items will also be wiped down whenever necessary during the day*
- b. That adequate supplies are available to minimize sharing of high-touch materials (art supplies, equipment, etc.) to the extent practicable, or how the use of supplies and equipment will be limited to small group of children and cleaned and disinfected between uses:
- *Standard supplies will be ordered for each individual student.*
 - *There will be no sharing of materials.*

TRAIN ALL STAFF AND EDUCATE FAMILIES

20. The school has a plan that described how it will train all staff and provide educational materials to families in the following safety actions:
- a. Enhanced sanitation practices
 - b. Physical distancing guidelines and their importance
 - c. Use of face coverings
 - d. Screening practices
 - e. COVID-19 specific symptom identification
 - f. Proper use, removal and washing of cloth face coverings

National School District will assign appropriate training courses available through the JPA that include the following:

- I. Coronavirus Awareness*
- II. Coronavirus: CDC Guidelines for Making & Using Cloth Face Coverings*
- III. Coronavirus: Cleaning and Disinfecting Your Workplace*
- IV. Coronavirus: Managing Stress and Anxiety*
- V. Coronavirus: Preparing Your Household*
- VI. Coronavirus: Transitioning to a Remote Workforce*

Other video needs for staff, students, or families will be selected using publicly available videos from the CDC and other reputable sources. These videos will be vetted and distributed by the Director of Student Services in consultation with the District Health Team Supervisor.

21. To the greatest extent possible, training and education will be provided virtually. If an in-person option is provided physical distancing (~~6 feet~~) will be maintained.

CHECK FOR SIGNS AND SYMPTOMS

22. The school has developed and is ready to implement daily symptom and temperature screening of all students, staff, and visitors prior to admitting them to the facility. The plan includes the following elements:

- a. Actively encourage staff and students who are sick or who have recently had close contact with a person with COVID-19 to stay home.
 - i. Policies that encourage sick staff and students to stay at home without fear of reprisal, and ensure staff, students and students' families are aware of these policies.
- b. Take temperature with a no-touch thermometer
- c. Ask all individuals about COVID-19 symptoms within the last 24 hours and whether anyone in their home has had COVID-19 symptoms or a positive test.
 - i. Schools may develop procedures that allow a parent to submit answers on symptoms and exposures electronically before the student arrives at a bus stop or school screening area. When this option is used the school's plan must describe this process and how the screener will have access to the parent's answers.
 - ii. Temperature checks must be conducted by school staff immediately before a student is admitted to the school campus
- d. Use county temperature and screening criteria maintained and updated by SDCOE in consultation with PHS
 - i. Send home students and staff with fever, symptoms, or exposure to COVID-19 using the county criteria
- e. Conduct visual wellness checks throughout the day to monitor staff and students throughout for signs of illness
- f. If a student is exhibiting symptoms of COVID-19, staff should communicate with the parent/caregiver and refer to the student's health history form and/or emergency card to identify if the student has a history of allergies, and if the symptoms are new/not typical
- g. Make available and encourage use of hand-washing stations or hand sanitizer immediately following screening

- ***A ~~An complete~~ entering campus protocol will be completed by Transportation Student Attendants at each bus stop including temperature check and symptom screening***
- ***Staff and students will be required to be screened prior to entering school***
- ***Anyone with a fever over 100°F, or other COVID-19 related symptoms, will be required to stay home***
- ***All staff (self-screened at home) will enter through the main office. The Office Administrative Assistant will verify staff temperatures with a touchless thermometer***
- ***All REACH and pre-screened bus riding students will enter through one door of the multipurpose room***
- ***All other students will enter through the opposite door of the multi-purpose room***
- ***Parents of students in Preschool-second will be highly encouraged to wait with their children during the screening process***
- ***Students will be assigned an arrival time similar to a lunch schedule, schedules may vary due to the number of students returning to campus but will be communicated ahead of time to parents***
- ***Students will be required to social distance while waiting to be checked into school and while in the multipurpose room***
- ***Walkways will be marked to ~~indicate 6-feet of separation~~ maximize physical distancing***
- ***Campus Student Supervisors will be assigned to multipurpose entry ensure social distancing, check for face coverings, and ask mandatory screening questions***
 - i. ***Do you have a new cough, nasal congestion, or runny nose?***
 - ii. ***Are you experiencing shortness of breath or difficulty breathing?***
 - iii. ***Are you having new muscle pain or fatigue?***
 - iv. ***Do you have a headache (that is not normal for you)?***

- v. *Do you have a sore throat?*
- vi. *Are you experiencing a new loss of taste or smell?*
- vii. *Are you experiencing nausea, vomiting, abdominal pain, or diarrhea?*
- viii. *Do you have a new rash?*
- ix. *Have you been exposed to anyone who has been tested positive for COVID-19 in the last 2 weeks?*
- *Student Health Assistant, Office Tech, or Principal will take each person's temperature with a touchless thermometer*

If students (or staff) arrive with COVID symptoms or symptoms develop during the day:

- VI. *Students will be sent home or to the isolation area on the school stage for further evaluation by the School Health Assistant.*
- VII. *A supervisor will be assigned to the isolation area until a parent can be reached, or someone can pick up the student.*
- VIII. *Sick adults should be sent home. If they are unable to drive, they may wait in the isolation area until a ride can be secured.*
- IX. *Parents waiting with their children for morning entry may immediately bring their children home.*
- X. *The curtain on the stage will may be pulled for privacy. ~~Room dividers (with windows)~~ Acrylic germ shield barriers will separate potentially sick persons. Cots or chairs will be provided for sick persons to comfortably rest. All areas will be disinfected immediately after use.*
- *Successfully screened students will receive a sticker indicating the date and their successful clearance.*
- *Students will then secure a 'grab and go' breakfast and proceed to the exit door.*
- *Student attendance will be taken as the student exits the multi-purpose room to alert the teacher that the child has been cleared.*
- *Cleared students will use hand sanitizer on their way out of the multipurpose room.*
- *Cleared students will social distance and wait on the blacktop until classrooms open.*
- *Students should wait until they enter their classroom to eat their breakfast.*
- *Any student that arrives at class whose attendance has not been recorded will be sent immediately back to the multipurpose room to ensure all entry steps were properly followed.*
- *Student non-compliance will result in a phone call to the parent and potentially having the student picked up and taken home.*
- *Staff non-compliance with entry procedures will be handled by the site principal or department supervisor.*

23. The school has plans that describe how it will document/track incidents of possible exposure and notify local health officials, staff, and families immediately of any positive case of COVID-19 while maintaining confidentiality, as required under FERPA and state law related to privacy of educational records.

National School District contracts with Rady Children’s Hospital for health care services. To ensure staff and student privacy as required by FERPA, all incidents of possible exposure will be reported to the Director of Student Services who will consult directly with Rady’s Health Team Supervisor and Rady’s Registered Nurses for tracing and notifications.

24. The school has developed plans to prevent discrimination against students who (or whose families) were or are diagnosed with COVID-19

Discrimination, Bullying, harassment, or intimidation related to COVID-19:

Staff will follow the current National School District discipline procedures for Nondiscrimination/ Harassment found in National School District Board policies at

<http://www.gamutonline.net/district/national/DisplayPolicy/948819/>.

PLAN FOR WHEN A STAFF MEMBER, CHILD OR VISITOR BECOMES SICK

25. The school has developed a plan for responding when a staff member, child or visitor becomes ill. The plan describes how the school will:
- a. *The stage in the multipurpose room will be used at each site as an isolation area to separate anyone who exhibits symptoms of COVID-19.*
 - b. *Any students or staff exhibiting symptoms should immediately be required to wear a face covering and be required to wait in an isolation area until they can be transported home or to a healthcare facility, as soon as practicable.*
 - i. *Human Resources or the Director of Student Services will advise sick staff members and students not to return until they have met CDC criteria to discontinue home isolation, including 3 days with no fever, symptoms have improved and 10 days since symptoms first appeared.*
 - c. *Administrators will arrange for safe transport home or to a healthcare facility, as appropriate, when an individual is exhibiting COVID-19 symptoms.*
 - d. *Administrators or Health Staff will contact 9-1-1 without delay for serious illness including persistent pain or pressure in the chest, confusion, or bluish lips or face. Updates and further details are available on CDC’s webpage.*
 - e. *Administrators or Health Staff will close off areas used by any sick person and do not use before cleaning and disinfection. (To reduce risk of exposure, wait 24 hours before you clean and disinfect. If it is not possible to wait 24 hours, wait as long as practicable. Custodians will ensure a safe and correct application of disinfectants using personal protective equipment and ventilation recommended for cleaning. All staff will keep disinfectant products away from students.)*
 - f. *The Assistant Superintendent will support all teachers in ensuring that students, including students with disabilities, have access to instruction when out of class, as required by federal and state law.*
 - g. *During times of high risk, staff may be directed (or permitted) to work remotely. Parents will have the option of selecting a 100% virtual learning option for their child’s instructional model.*

National School District will follow the most recent guidance released by the California Department of Public Health on ~~July 17~~ August 3, 2020 for COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year for all decisions when a student, teacher or staff member has symptoms, is a contact of someone infected, or is diagnosed with COVID-19.

MAINTAIN HEALTHY OPERATIONS

26. The school has plans that describe how it will:

- a. Monitor staff absenteeism and have a roster of trained back-up staff:

All staff will report their absences using the Frontline Absence Management System (AESOP)

- b. Monitor the types of illnesses and symptoms among your students and staff to help isolate them promptly.
- c. *National School District contracts with Rady Children's Hospital for health care services. To ensure staff and student privacy as required by FERPA, all symptoms and illnesses will be tracked and monitored by Rady's Health Team Supervisor and Rady's Nurses for tracing and notifications.*
- d. Designate a staff liaison or liaisons to be responsible for responding to COVID-19 concerns. Employees should know who they are and how to contact them. The liaison will be trained to coordinate documentation and tracking of possible exposures, in order to notify local health officials, staff and families in a prompt and responsible manner.
 - *All staff concerns regarding COVID-19 related concerns should be directed to the Assistant Superintendent of Human Resources*
 - *All student concerns regarding COVID-19 related concerns should be directed to the site principal*
 - *The Rady's Health Team Supervisor and Rady's Nurses will advise on when notifications must be made to Public Health Officials*
 - *The Director of Student Services will coordinate on any necessary notifications to staff or families*
- e. Maintain communication systems that allow staff and families to self-report symptoms and receive prompt notifications of exposures and closures, while maintaining confidentiality, as required by FERPA and state law related to privacy of educational records.
 - *Each site has an automated (and confidential) way to report an absence by phone.*
 - *Staff may also contact the Human Resources Department to self-report symptoms*
 - *Notifications will be sent in multiple formats using email and voice messaging all call systems*
- f. Notify local health officials, staff, and all families immediately of any positive case of COVID-19 while maintaining confidentiality as required by state and federal laws.

The Rady's Health Team Supervisor and Rady's Nurses will advise on when notifications must be made to Public Health Officials. They will also send notifications to staff and families using the same protocol as other communicable diseases.

- g. Support staff and students who are at higher risk for severe illness or who cannot safely distance from household contacts at higher risk.
 - *Staff at higher risk of illness or who cannot safely distance from household contacts at higher risk will contact the Assistant Superintendent of Human Resources regarding options based on individual need.*
 - *Parents will have the option of selecting a 100% virtual learning option for their child's instructional model.*

CONSIDERATIONS FOR PARTIAL OR TOTAL CLOSURES

27. The school district has developed plans for the possibility of repeated closures of classes, groups, or entire facilities when persons associated with the facility or in the community become ill with COVID19. The plans describe how the school will respond when a student, teacher, or staff member tests positive for COVID-19 and has exposed others at the school, including:

National School District will follow the most recent guidance released by the California Department of Public Health on ~~July 17~~ August 3, 2020 for COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year. All local indicators will also meet the criteria required for the county to open. ~~The~~ This document provides the following guidance:

<https://files.covid19.ca.gov/pdf/guidance-schools.pdf>

~~*In-Person Re-Opening Criteria— Schools and school districts may reopen for in-person instruction at any time if they are located in a local health jurisdiction (LHJ) that has not been on the county monitoring list within the prior 14 days.*~~

~~*Individual school closure is recommended based on the number of cases, the percentage of the teacher/ students/staff that are positive for COVID-19, and following consultation with the Local Health Officer. Individual school closure may be appropriate when there are multiple cases in multiple cohorts at a school or when at least 5 percent of the total number of teachers/student/staff are cases within a 14-day period, depending on the size and physical layout of the school.*~~

~~*A superintendent should close a school district if 25% or more of schools in a district have closed due to COVID-19 within 14 days, and in consultation with the local public health department.*~~

~~*Districts and schools may typically reopen after 14 days, in consultation with the local public health department and the following have occurred:*~~

- ~~*Cleaning and disinfection*~~
- ~~*Public health investigation*~~
- ~~*Consultation with the local public health department*~~

In the event that, at school, a student or staff member develops COVID-19 symptoms, the Supervisor will follow SDCOE's Fever/COVID-19 Symptom Decision Tree.

28. The school has developed a plan that describes how it will provide for continuity of education:

See attached National School District Instructional Reopening Plan

29. The school has developed a plan that describes how it will continue nutrition services:

- *For meals consumed on campus, students will pick up breakfast in the cafeteria as they arrive to school. They will take the meal to their classroom to eat. Lunches will be delivered to the classrooms.*
- *Meals for home will be packaged and distributed to all students for the school days they will not be on campus at all. The meals will be given to students on the days they are on campus to take home with them.*
- *Waivers will allow adults to pick up meals if children are sick or unable to come to school.*
- *Distance Learning only students, will have a day each week to come to their school site for instructional materials and will be given a five-day supply of meals at that time.*

30. The school has developed a plan that describes how it will continue other services provided in the regular school setting through alternative means.

See attached National School District Instructional Reopening Plan

31. The school has developed a plan that describes how it will provide guidance to parents, teachers and staff reminding them of the importance of community physical distancing measures while a school is closed, including discouraging students or staff from gathering elsewhere.

National School District will continue to communicate from the District to classroom level with frequent reminders of the importance of controlling the spread of COVID-19 through regular communication methods including Peachjar, Messenger, email, phone calls, Class Dojo, and social media.

National School District Instructional Reopening Plan

INTRODUCTION

National School District is committed to this reopening plan to support both the academic and social emotional needs of our students during the pandemic. The plan adheres to the requirements of the legal mandates prescribed in **SB 98**, AB 77, and **SB820** prioritizes health and safety protocols and optimizes student access to academic and social/emotional learning.

National School District will follow guidance from State and County Health officials throughout the COVID-19 community health crisis. Our goal will be to bring students back to campus 5 days a week for in-person instruction, but we will keep health and safety as our top priority.

In addition to guidance from the State and County, the input from National School District staff and parents has guided the development of this instructional plan.

Our August reopening practices are based on current State and local public health guidelines and restrictions to decrease the spread of the disease. As we do not know how these will change, the National School District plan is designed to be flexible and adaptive:

- **Medium to Low Restrictions** - In alignment with State and local health, as restriction orders are eased, NSD will adjust to strategically increase on campus student participation from medium restrictions towards full return.
- **High Restrictions** - In alignment with State and local health, if restrictions tighten, National School District will shift to a complete distance learning model.

Current Guiding Practices:

- Requires stable groups or cohorts of students, to the extent possible, that would minimize the possibility of student groups to mix with other student groups
- Requires, to the extent possible, students to ~~maintain social distancing of 6 feet~~ **maximize physical distancing.**
- Students and staff would be required to wear face coverings indoors and when unable to social distance.
- No large group gatherings would be allowed
- Protocols for healthy and consistent practices for handwashing

INSTRUCTIONAL MODEL

National School District is focused on student learning and academic achievement while also supporting students'

social–emotional well-being. The models reflect the input from staff and parents, and the required provisions for districts noted in **SB 98**, AB 77, and **SB820** which was enacted by the California State Legislature on June 30, 2020 outlining specific instructional requirements for distance learning:

- 180 days of instruction are required (this is the same as in a typical year)
- Districts are able to use distance learning or hybrid learning (some in person and some distance) in order to meet local health & safety requirements
- Live daily synchronous instruction by teacher as well as “live interaction” between students to maintain student connection to school
- Aligned practices for taking attendance during synchronous instruction as well as asynchronous instruction are required
- Compulsory education provisions are in effect for any model(s) and

As such, National School District will offer two instructional program options for the 2020-2021 school year:

- **Full Distance Learning**- students in full online learning with potential for some students on campus.
- **Hybrid Distance Learning** - instruction provides two days of on-site instruction and 2 days of online learning, with the third day mixed on site/online provided by “specials” (intervention or Resource Specialist Services, Library, Counseling, etc.) based on student needs.

These options will be contingent on ongoing State and County health and safety guidance. As such, parents will have the option to register their student(s) into the model of their choice with the understanding that the programs may change in accordance with health restrictions:

High Restrictions/Low Risk

Full distance learning for all students. All courses and activities would be conducted virtually.

- External indicators such as federal, state, or local government advisories support our confidence that physically closing our sites is the best course of action.
- If safety and health orders allow, students may attend a non-recurring in-person session to meet required State or legal compliance services.
- Attendance will be verified by live instruction and completion of assignments at home. Weekly verification of work completion will be required.
- The sites would be closed except for essential personnel.

Medium Restrictions/Medium Risk

Parent choice of full distance learning or hybrid distance learning. Hybrid distance learning means student “pods” attend in-person instruction 2 to 3 days a week with classrooms designed to adhere to health and safety guidance on social distancing, and other days instruction is distance learning.

- External indicators such as federal, state, or local government advisories would have rolled back opening and advised caution.
- Personal hygiene (handwashing, masks, etc.) cleaning protocols are strictly enforced.

- Students and staff must wear masks when indoors and at all times when in the company of others.
- Students receive in-person and online learning from classroom teachers, enrichment teachers, special education and counseling (depending on IEP requirements or data-based needs).
- Attendance will be verified by live teacher instruction and activities (asynchronous and synchronous) time value. Weekly verification of work completion will be required.
- Parents provided choice of hybrid or full distance learning.

Low Restrictions/Higher Risk

Closest to “regular school” with most or all students receiving in-person instruction. Distance learning option will be available on an as needed basis.

- Students would be able to be part of daily classroom activities at standard class size.
- External indicators such as federal, state, or local government advisories would have all to most phase openings.
- Personal hygiene (handwashing, masks, etc.) cleaning protocols are strictly enforced.
- Students and staff are encouraged to wear masks indoors.
- Social distancing norms that are encouraged, but not possible in all situations (e.g. in hallways during transitions).
- Attendance will be verified by in classroom attendance, except for students in distance learning.
- Full time distance learning option available by trimester and may be available to select students. Attendance will be verified by live teacher instruction and activities (asynchronous and synchronous) time value.

Weekly Schedule for Two Models

Teachers provide instruction (asynchronous, synchronous) Monday through Friday.

To accommodate greater in-person continuity of learning time and safety maintenance between student pod groups during hybrid learning, change collaboration Thursday schedule to be on Wednesdays. In essence, Monday, Tuesday, Thursday, and Friday are full days and Wednesday follows an early release day schedule.

Distance Learning

Full distance learning means instruction in which the student and instructor are in different locations, and students are learning via online and asynchronous assignments. The instruction and *content must be aligned to grade level standards and provided at a level of quality and intellectual challenge substantially equivalent to in-person instruction.*

- Full distance learning may have some potential on campus attendance. On campus attendance may be, but not limited to, the following reasons: academic or social/emotional services, special education services, formal testing/assessment, and testing required by the State.
- Required weekly pickup of instructional resources for students (conducted under the guidance of county health guidance), as well as meals.
- Daily asynchronous and synchronous instruction and activity time value shall adhere to the daily instructional minutes established in Article 6.2. L.
- Daily live instruction for direct instruction, feedback, and progress monitoring substantially equivalent

to in-person instruction.

- Daily online instruction to include opportunities for live interaction that engages student to student interaction to the greatest extent possible.
- Provide daily social emotional engagement with students to maintain school connectedness and provide needed supports.
- Daily recording of live participation attendance and attendance of *time value of assignments* summarized in weekly engagement shared with school administration.
- Collaborate with services providers and implement necessary classroom accommodations to meet the requirements of a student's individualized education program.
- Daily teaching of designated and integrated of English language development for identified English learners.
- Ongoing District and teacher selected formative and summative assessments to monitor student progress and provide necessary academic and other supports to address the needs of students not performing at grade level.
- Provide instruction using District approved standards based instructional resources and materials.
- Deliver instruction in a "virtual classroom" using the District's learning management system.

Hybrid Distance Learning

Hybrid distance learning means a combination of in-personal and distance learning instruction. Students receive two days of on-site instruction and two days of online learning. The third day learning experience will vary by student need and may be mixed on site/online and with varying staff (intervention, special education services, Library, Counseling, enrichment etc.). Students will be placed in learning pods to ~~ensure 6-foot~~ **maximize physical distancing** between desks.

- Teachers are on campus four days with one restructured collaboration day virtual.
- Daily asynchronous and synchronous instruction and activity time value shall adhere to the daily instructional minutes established in Article 6.2. L.
- Daily morning attendance and social emotional engagement for all students.
- Daily in-person direct instruction and simultaneous live streaming of some lessons with "at home student pod" through the learning management system.
- Daily streaming opportunities for live virtual interaction between pods.
- To the greatest extent possible, in person student to student interaction around academic content and social emotional engagement to maintain school connectedness and provide needed support.
- Daily recording of live participation attendance and attendance of *time value of assignments* summarized in weekly engagement shared with school administration.
- Collaborate with services providers and implement necessary classroom accommodations to meet the requirements of a student's individualized education program.
- Daily teaching of designated and integrated of English language development for identified English learners.
- Ongoing District and teacher selected formative and summative assessments to monitor student progress and provide necessary academic and other supports to address the needs of students not performing at grade level.
- Provide instruction using District approved standards based instructional resources and materials.

- Deliver instruction in a “virtual classroom” using the District’s learning management system to ensure student proficiency in case there are intermittent closures.

PROFESSIONAL DEVELOPMENT

Professional development will continue to be important in any learning scenario with which we are faced. Staff meetings and collaboration time will continue according to contractual agreements.

Professional development will be provided virtually at the start of the year to support teachers including by not limited to:

- COVID-19 safety protocols for in-person instruction
- District learning management system
- Digital software and curriculum
- ELD (Benchmark and Roadmap)

Additionally, a plan for kindergarten camp to train and orient incoming students on social distancing protocols will be provided prior to school.

COLLABORATION, ASSESSMENT AND GRADING

➤ **Collaboration and Data Teams**

Teacher collaboration will continue to ensure continuity of learning no matter the instructional model. A proposal for changing Thursday collaboration to Wednesday to allow for classroom disinfecting and maintenance between student pods during hybrid distance learning.

Data teams will continue to ensure ongoing monitoring and proficiency on student learning and assessment, and to provide data for weekly student engagement report.

➤ **Assessment**

Assessment is crucial to meet the needs of students and to inform teacher practice. Common formative assessments, real time feedback, and interim assessments will be a focus for next year as we work quickly to garner student achievement data to address learning gaps that have results from school closures. Daily teacher analysis of student work will be crucial in the development of and implementation of common assessments.

➤ **Grading**

Grading will resume to the traditional report card structure. In order to encourage students who are ill to stay home, a grading accommodation plan will be developed to support any students with flu or COVID-19 symptoms.

SOCIAL EMOTIONAL LEARNING

NSD staff will continue to support students in the following ways:

- A. Teachers will monitor their students and report concerns to their site principals and counselors.
- B. Counselors will be available to meet with students virtually, or in person.
- C. Counselors will provide social/emotional learning to students through tier 1 classroom lessons, increasing student knowledge of well-being practices. Additionally, they will provide tier 2 supports

and collaborate on tier 3.

- D. Staff will make efforts to reach out to students frequently to increase the social interaction options for all students.
- E. Implement District provided curriculum and practices to students.

Tier 1 Universal Supports:

- A universal screening assessment will be administered to all students to identify social-emotional needs, level of stress and trauma and mental health status.
- Counselors and teachers will monitor elementary students for signs of stress and trauma.
- Develop a referral system for individuals who need targeted support as well as access to school-employed and community mental health professionals.
- Conduct routine check-ins using a trauma--and resilience--informed lens.
- Training will be provided to staff to increase trauma informed practices and restorative practices.
- Mental health and wellness resources will be provided on District and school websites and in communications with families (newsletters, emails, texts, all call messages, etc.).
- Community and Family Engagement and Support - Provide information and links on District and school websites, CARE Solace to increase access to mental health and wellness resources.

Tier 2 Small Group:

- Virtual or in-person counseling services and support based on data and student plan.

Tier 3 Individual:

- Virtual or in-person counseling services and referrals to outside agencies.

A Check-in Protocol for Counselors and Psychologists has been developed. Counselors will work to foster positive school environments in the following ways:

- Connecting Families with Needed Social Services and Resources
- Frequent Check-ins with Students and Families with Identified Need
- Providing Services at Earliest Level of Need
- Providing Referral & Intervention Services for Students
- Ensuring Interventions are Connected to Need (and that access is appropriate)

ENGLISH LEARNERS

A District priority is the educational achievement of English learners. NSD will continue to ensure the goal of English learners to achieve fluent English proficiency as rapidly and effectively as possible is attained.

The goal remains for English learners to achieve the same rigorous grade-level academic standards that are expected of all students, within a reasonable period of time. To accomplish these goals, all English learners will receive a comprehensive program of designated and integrated English language development (ELD) instruction targeted to their proficiency level, and appropriate academic instruction in a language acquisition program.

- **The California English Learner Roadmap**

The Educational Programs and Services for English Learners (EL Roadmap Policy) sets the direction for educating English learners in California. The English Learner Roadmap Policy provides four guiding principles to support and

embrace our English Learners:

- A. Principle One: Assets-Oriented and Needs-Responsive Schools
- B. Principle Two: Intellectual Quality of Instruction and Meaningful Access
- C. Principle Three: System Conditions That Support Effectiveness
- D. Principle Four: Alignment and Articulation Within and Across Systems

These principles will guide the implementation of instructional programs for English Learners during distance learning, hybrid distance learning and the transition to reopening schools. This includes ensuring support to English Learners' social-emotional well-being. Additionally, teachers will be trained on and implement Benchmark ELD.

Monitoring of English Learners and students who were reclassified as fluent English proficient will continue to evaluate whether students need additional services.

Schools will continue to ensure meaningful communication with parents of English Learners in a language they can understand. Working with parents and offering them the opportunity to be involved in their children's education is key to the students' success at all times, especially during distance learning, hybrid distance learning and the transition to reopening.

Professional learning opportunities and tools teachers can use focused on meeting the needs of English learners during distance learning and blended learning are part of the District Professional Learning Plan.

ENRICHMENT PROGRAM VISUAL AND PERFORMING ARTS ENRICHMENT TEACHERS

- Staff will provide virtual and in-person (medium restriction).

ASES - ELEMENTARY AFTER SCHOOL EDUCATION & SAFETY PROGRAM REACH

- Staff are researching how to implement new state program guidelines in schools and possibility of intermittent closures. REACH is working closely to align services to the National School District plan and provide these services on campus as much as possible.
- Before and after school programs are subject to health and safety requirements. We will be consulting with County Health on our options.
- Flexibility on criteria allows for program options for numbers and hours.

ACADEMIC INTERVENTION & SUPPORTS

Elementary (High and Medium Restrictions) - Small group virtual interventions will be provided utilizing available staff.

GUEST TEACHERS (SUBSTITUTE TEACHERS)

Substitute teachers will be required when teachers are not available to teach (distance learning and hybrid learning). National School District will continue our AESOP substitutes and provide training will include:

- Distance Learning Platforms
- Student Engagement Strategies
- Health & Safety Protocols
- Student Social Emotional Supports

National School District will use SWING substitutes to provide additional coverage with the same training options.

CAMPUS VOLUNTEERS AND VISITORS

In person volunteers/visitors are not permitted on campus until schools are in a low risk phase. During medium risk only, meetings that can't be done virtually will be permitted and must be pre-approved by site administrator.

All visitors to campus, including parents, will be screened. Those showing symptoms of COVID-19 will not be allowed to access the campus.

- At some point we would like to invite volunteers/visitors back; as safety regulations permit.
- Initially volunteers/visitors to campus will be extremely limited. Allowing volunteers/visitors on campus will be a phased-in approach based on current safety regulations for physical distancing.
- When the time comes, there will be training to ensure volunteer/visitors follow established protocols.

STUDENT ENGAGEMENT AND ATTENDANCE

Attendance is required and should be officially taken in the morning to ensure students are engaged. Additionally, there should be spot check attendance during the day during live sessions. Teachers will need to monitor asynchronous time value of assignments to ensure "virtual attendance". Attendance protocols for online learning to connect with students and families to promote attendance will be provided.

- Eliminate attendance incentives during the period of COVID-19 to deter students from attending if they are ill.
- Refer students who have missed three days or 60% of the week (time value and live instruction) to site administration.
- A tiered re-engagement plan will be provided to support consistent and effective engagement from students that will include support from site staff.
- Students impacted by COVID-19 will be excused from attending school and not penalized for missed attendance or missed schoolwork.

SPECIAL EDUCATION

Students with disabilities are entitled to be educated with their non-disabled peers in the Least Restrictive Environment (LRE; 34 CFR §300.114). This legal mandate remains true in the context of all reopening plans that result from health-related mandates to schools in response to COVID-19. In practicality, this means that students with disabilities must be afforded the same opportunities to general education as their non-disabled peers and the general education model of instruction must be used as the basis for establishing a free and appropriate public education (FAPE) for each student with an identified disability.

During school closure, school districts have been following state and federal guidance with regard to adapting services from a brick and mortar setting into a distance learning format. This has included collaboration with

families and offering multiple methods for service delivery (google meet group for individual direct instruction sessions, pre-recorded instruction sessions, written assignments posted on Google Classroom, etc.), and collaboration with general education staff to ensure that accommodations have been provided to students with disabilities in alignment with their individualized needs.

State guidelines supplementing those provided in AB 77 for distance learning will be provided to Districts. This includes:

- Plans for medically fragile students
- Support provider service minutes (in-person and virtual)
- Initial and Tri assessments

As noted in AB 77 Districts are required to provide services to students afforded in their IEPs. In the hybrid model, services provided in-person shall adhere to social distancing and other health guidelines. National School District will adhere to AB 77 requirements and all legal mandates for special education students.

PRESCHOOL

Preschool students and staff will follow all public health advisories for safe return for staff and children. Included are additional considerations for the preschool program:

- Follow Community Care Licensing (CCL) regulations or District Task Force Recommendations - whichever are stricter.
- Will be prepared for classroom, distance learning, or hybrid model of service.
- For classroom model, review of procedures and protocols to be adjusted to meet new regulations.
- Preschool Director to work with preschool staff to update specific procedures and protocols based on current guidance from district, licensing, health, state, and federal.
- All preschool staff to be trained on safety procedures prior to return to classroom.

Questions on this plan should be directed to the Superintendent, Dr. Leighangela Brady
Superintendent@nsd.us



COVID-19 INDUSTRY GUIDANCE: Schools and School- Based Programs

Updated: **August 3, 2020**

All guidance should be implemented only with local health officer approval following their review of local epidemiological data including cases per 100,000 population, rate of test positivity, and local preparedness to support a health care surge, vulnerable populations, contact tracing, and testing.



OVERVIEW

Communities across the state are preparing for the forthcoming school year. To assist with that planning process, the following guidelines and considerations are intended to help school and community leaders plan and prepare to resume in-person instruction.

This guidance is interim and subject to updates. These guidelines and considerations are based on the best available public health data at this time, international best practices currently employed, and the practical realities of managing school operations; as new data and practices emerge. Additionally, the guidelines and considerations do not reflect the full scope of issues that school communities will need to address, which range from day-to-day site-based logistics to the social and emotional well-being of students and staff.

California public schools (traditional and charter), private schools (including nonpublic nonsectarian schools), school districts, and county offices of education, herein referred to as schools, will determine the most appropriate instructional model, taking into account the needs of their students and staff, and their available infrastructure. This guidance is not intended to prevent a school from adopting a distance learning, hybrid, or mixed-delivery instructional model to ensure safety. Schools are not required to seek out or receive approval from a state or local public health officer prior to adopting a distance-learning model.

Implementation of this guidance will depend on local public health conditions, including those listed [here](#). Communities meeting those criteria, such as lower incidence of COVID-19 and adequate preparedness, may implement the guidance described below as part of a phased reopening. All decisions about following this guidance should be made in collaboration with local health officials and other authorities.

Implementation of this guidance should be tailored for each setting, including adequate consideration of instructional programs operating at each school site and the needs of students and families. School leaders should engage relevant stakeholders—including families, staff and labor partners in the school community—to formulate and implement plans that consider the following:

- **Student, Family and Staff Population:** Who are the student, family and staff populations who will be impacted by or can serve as partners in implementing any of the following measures?
- **Ability to Implement or Adhere to Measures:** Do staff, students and families have the tools, information, resources and ability to successfully adhere to or implement the new measures?
- **Negative or Unintended Consequences:** Are there any negative or unintended consequences to staff, students or families of implementing the measures and how can those consequences be mitigated?

This guidance is not intended to revoke or repeal any worker rights, either statutory, regulatory or collectively bargained, and is not exhaustive, as it does not include county health orders, nor is it a substitute for any existing safety and health-related regulatory requirements such as those of Cal/OSHA. Stay current on changes to public health guidance and state/local orders, as the COVID-19 situation continues.



1. General Measures

- Establish and continue communication with local and State authorities to determine current disease levels and control measures in your community. For example:
 - Review and refer to, if applicable, the relevant county variance documentation. Documentation can be found [here](#).
 - Consult with your county health officer, or designated staff, who are best positioned to monitor and provide advice on local conditions. A directory can be found [here](#).
 - Collaborate with other schools and school partners in your region, including the county office of education.
 - Regularly review updated guidance from state agencies, including the [California Department of Public Health](#) and [California Department of Education](#).
- Establish a written, worksite-specific COVID-19 prevention plan at every facility, perform a comprehensive risk assessment of all work areas and work tasks, and designate a person at each school to implement the plan.
 - Identify contact information for the local health department where the school is located for communicating information about COVID-19 outbreaks among students or staff.
 - Incorporate the [CDPH Guidance](#) for the Use of Face Coverings, into the School Site Specific Plan that includes a policy for handling exemptions.
 - Train and communicate with workers and worker representatives on the plan. Make the written plan available and accessible to workers and worker representatives.
 - Regularly evaluate the workplace for compliance with the plan and document and correct deficiencies identified.
 - Investigate any COVID-19 illness and determine if any work-related factors could have contributed to risk of infection. Update the plan as needed to prevent further cases.
 - Implement the necessary processes and protocols when a workplace has an outbreak, in accordance with [CDPH guidelines](#).
 - Identify individuals who have been in close contact (within six feet for 15 minutes or more) of an infected person and take steps to isolate

COVID-19 positive person(s) and close contacts. See Section 10 for more detail.

- Adhere to these guidelines. Failure to do so could result in workplace illnesses that may cause classrooms or the entire school to be temporarily closed or limited.
- Evaluate whether and to what extent external community organizations can safely utilize the site and campus resources. Ensure external community organizations that use the facilities also follow this guidance.
- Develop a plan for the possibility of repeated closures of classes, groups or entire facilities when persons associated with the facility or in the community become ill with COVID-19. See Section 10 below.
- Develop a plan to further support students with access and functional needs who may be at increased risk of becoming infected or having unrecognized illness due to COVID-19. For example, review existing student health plans to identify students who may need additional accommodations, develop a process for engaging families for potentially unknown concerns that may need to be accommodated or identify additional preparations for classroom and non-classroom environments as needed. Groups who might be at increased risk of becoming infected or having unrecognized illness include the following:
 - Individuals who have limited mobility or require prolonged and close contact with others, such as direct support providers and family members;
 - Individuals who have trouble understanding information or practicing preventive measures, such as hand washing and physical distancing; and
 - Individuals who may not be able to communicate symptoms of illness.
- Schools should review the [CDPH Guidance for the Use of Face Coverings](#) and any applicable local health department guidance and incorporate face-covering use for students and workers into their COVID-19 prevention plan. Some flexibility may be needed for younger children consistent with child development recommendations. See Section 3 for more information.



2. Promote Healthy Hygiene Practices

- Teach and reinforce [washing hands](#), avoiding [contact with one's eyes, nose, and mouth](#), and [covering coughs and sneezes](#) among students and staff.
 - Teach students and remind staff to use tissue to wipe their nose and to cough/sneeze inside a tissue or their elbow.
 - Students and staff should wash their hands frequently throughout the day, including before and after eating; after coughing or sneezing; after classes where they handle shared items, such as outside recreation, art, or shop; and before and after using the restroom.
 - Students and staff should wash their hands for 20 seconds with soap, rubbing thoroughly after application. Soap products marketed as “antimicrobial” are not necessary or recommended.
 - Staff should model and practice handwashing. For example, for lower grade levels, use bathroom time as an opportunity to reinforce healthy habits and monitor proper handwashing.
 - Students and staff should use fragrance-free hand sanitizer when handwashing is not practicable. Sanitizer must be rubbed into hands until completely dry. Note: frequent handwashing is more effective than the use of hand sanitizers.
 - Ethyl alcohol-based hand sanitizers are preferred and should be used when there is the potential of unsupervised use by children.
 - Isopropyl hand sanitizers are more toxic when ingested or absorbed in skin.
 - Do not use hand sanitizers that may [contain methanol](#) which can be hazardous when ingested or absorbed.
 - Children under age 9 should only use hand sanitizer under adult supervision. Call Poison Control if consumed: 1-800-222-1222.
- Consider portable handwashing stations throughout a site and near classrooms to minimize movement and congregations in bathrooms to the extent practicable.
- Develop routines enabling students and staff to regularly wash their hands at staggered intervals.
- Ensure adequate supplies to support healthy hygiene behaviors, including soap, tissues, no-touch trashcans, face coverings, and hand sanitizers with at least 60 percent ethyl alcohol for staff and children who can safely use hand sanitizer.

- Information contained in the [CDPH Guidance](#) for the Use of Face Coverings should be provided to staff and families, which discusses the circumstances in which face coverings must be worn and the exemptions, as well as any policies, work rules, and practices the employer has adopted to ensure the use of face coverings.
- Employers must provide and ensure staff use face coverings in accordance with CDPH guidelines and all required protective equipment.
- The California Governor's Office of Emergency Services (CalOES) and the Department of Public Health (CDPH) are and will be working to support procurement and distribution of face coverings and personal protective equipment. Additional information can be found [here](#).
- Strongly recommend that all students and staff be immunized each autumn against influenza unless contraindicated by personal medical conditions, to help:
 - Protect the school community
 - Reduce demands on health care facilities
 - Decrease illnesses that cannot be readily distinguished from COVID-19 and would therefore trigger extensive measures from the school and public health authorities.
- Nothing in this guidance should be interpreted as restricting access to appropriate educational services.



3. Face Coverings

Face coverings must be used in accordance with [CDPH guidelines](#) unless a person is exempt as explained in the guidelines, particularly in indoor environments, on school buses, and areas where physical distancing alone is not sufficient to prevent disease transmission.

- Teach and reinforce use of [face coverings](#), or in limited instances, face shields.
- Students and staff should be frequently reminded not to touch the face covering and to [wash their hands](#) frequently.
- Information should be provided to all staff and families in the school community on [proper use, removal, and washing of cloth face coverings](#).
- Training should also include policies on how people who are exempted from wearing a face covering will be addressed.

STUDENTS

Age	Face Covering Requirement
Under 2 years old	No
2 years old – 2 nd grade	Strongly encouraged**
3 rd grade – High School	Yes, unless exempt

**Face coverings are strongly encouraged for young children between two years old and second grade, if they can be worn properly. A face shield is an acceptable alternative for children in this cohort who cannot wear them properly.

- Persons younger than two years old, anyone who has trouble breathing, anyone who is unconscious or incapacitated, and anyone who is otherwise unable to remove the face covering without assistance are exempt from wearing a face covering.
- A cloth face covering or face shield should be removed for meals, snacks, naptime, or outdoor recreation, or when it needs to be replaced. When a cloth face covering is temporarily removed, it should be placed in a clean paper bag (marked with the student's name and date) until it needs to be put on again.
- In order to comply with this guidance, schools must exclude students from campus if they are not exempt from wearing a face covering under CDPH guidelines and refuse to wear one provided by the school. Schools should develop protocols to provide a face covering to students who inadvertently fail to bring a face covering to school to prevent unnecessary exclusions. Schools should offer alternative educational opportunities for students who are excluded from campus.

STAFF

- All staff must use face coverings in accordance with [CDPH guidelines](#) unless Cal/OSHA standards require respiratory protection.
- In limited situations where a face coverings cannot be used for pedagogical or developmental reasons, (i.e. communicating or assisting young children or those with special needs) a face shield can be used instead of a cloth face covering while in the classroom as long as the wearer maintains physical distance from others, to the extent practicable. Staff must return to wearing a face covering outside of the classroom.

- Workers or other persons handling or serving food must use gloves in addition to face coverings. Employers should consider where disposable glove use may be helpful to supplement frequent handwashing or use of hand sanitizer; examples are for workers who are screening others for symptoms or handling commonly touched items.



4. Ensure Teacher and Staff Safety

- Ensuring staff maintain physical distancing from each other is critical to reducing transmission between adults.
- Ensure that all staff use face coverings in accordance with CDPH guidelines and Cal/OSHA standards.
- Support staff who are at higher risk for severe illness or who cannot safely distance from household contacts at higher risk, by providing options such as telework, where appropriate, or teaching in a virtual learning or independent study context.
- Conduct all staff meetings, professional development training and education, and other activities involving staff with physical distancing measures in place, or virtually, where physical distancing is a challenge.
- Minimize the use of and congregation of adults in staff rooms, break rooms, and other settings.
- Implement procedures for daily symptom monitoring for staff.



5. Intensify Cleaning, Disinfection, and Ventilation

- Consider suspending or modifying use of site resources that necessitate sharing or touching items. For example, consider suspending use of drinking fountains and instead encourage the use of reusable water bottles.
- Staff should [clean and disinfect](#) frequently-touched surfaces at school and on school buses at least daily and, as practicable, these surfaces should be cleaned and disinfected frequently throughout the day by trained custodial staff.
- Buses should be thoroughly cleaned and disinfected daily and after transporting any individual who is exhibiting symptoms of COVID-19. Drivers should be provided disinfectant wipes and disposable gloves to support disinfection of frequently touched surfaces during the day.

- Frequently touched surfaces in the school include, but are not limited to:
 - Door handles
 - Light switches
 - Sink handles
 - Bathroom surfaces
 - Tables
 - Student Desks
 - Chairs
- Limit use and sharing of objects and equipment, such as toys, games, art supplies and playground equipment to the extent practicable. When shared use is allowed, clean and disinfect between uses.
- When choosing disinfecting products, use those approved for use against COVID-19 on the [Environmental Protection Agency \(EPA\)-approved list "N"](#) and follow product instructions.
 - To [reduce the risk of asthma](#) and other health effects related to disinfecting, programs should select disinfectant products on list N with asthma-safer ingredients (hydrogen peroxide, citric acid or lactic acid) as recommended by the US EPA Design for Environment program.
 - Avoid products that contain peroxyacetic (peracetic) acid, sodium hypochlorite (bleach) or quaternary ammonium compounds, which can cause asthma.
 - Follow label directions for appropriate dilution rates and contact times. Provide workers training on the chemical hazards, manufacturer's directions, Cal/OSHA requirements for safe use, and as applicable and as required by the Healthy Schools Act.
 - Custodial staff and any other workers who clean and disinfect the school site must be equipped with proper protective equipment, including gloves, eye protection, respiratory protection, and other appropriate protective equipment as required by the product instructions. All products must be kept out of children's reach and stored in a space with restricted access.
 - Establish a cleaning and disinfecting schedule in order to avoid both under- and over-use of cleaning products.
- Ensure safe and correct application of disinfectant and keep products away from students.

- Ensure proper ventilation during cleaning and disinfecting. Introduce fresh outdoor air as much as possible, for example, by opening windows where practicable. When cleaning, air out the space before children arrive; plan to do thorough cleaning when children are not present. If using air conditioning, use the setting that brings in outside air. Replace and check air filters and filtration systems to ensure optimal air quality.
 - If opening windows poses a safety or health risk (e.g., by allowing pollen in or exacerbating asthma symptoms) to persons using the facility, consider alternatives. For example, maximize central air filtration for HVAC systems (targeted filter rating of at least MERV 13).
- Consider installing portable high-efficiency air cleaners, upgrading the building's air filters to the highest efficiency possible, and making other modifications to increase the quantity of outside air and ventilation in classrooms, offices and other spaces.
- [Take steps](#) to ensure that all water systems and features (for example, drinking fountains and decorative fountains) are safe to use after a prolonged facility shutdown to minimize the risk of [Legionnaires' disease](#) and other diseases associated with water.



6. Implementing Distancing Inside and Outside the Classroom



Arrival and Departure

- Maximize space between students and between students and the driver on school buses and open windows to the greatest extent practicable.
- Minimize contact at school between students, staff, families and the community at the beginning and end of the school day. Prioritize minimizing contact between adults at all times.
- Stagger arrival and drop off-times and locations as consistently as practicable as to minimize scheduling challenges for families.
- Designate routes for entry and exit, using as many entrances as feasible. Put in place other protocols to limit direct contact with others as much as practicable.
- Implement health screenings of students and staff upon arrival at school (see Section 9).
- Ensure each bus is equipped with extra unused face coverings on school buses for students who may have inadvertently failed to bring one.



Classroom Space

- To reduce possibilities for infection, students must remain in the same space and in cohorts as small and consistent as practicable, including for recess and lunch. Keep the same students and teacher or staff with each group, to the greatest extent practicable.
- Prioritize the use and maximization of outdoor space for activities where practicable.
- Minimize movement of students and teachers or staff as much as practicable. For example, consider ways to keep teachers with one group of students for the whole day. In secondary schools or in situations where students have individualized schedules, plan for ways to reduce mixing among cohorts and to minimize contact.
- Maximize space between seating and desks. Distance teacher and other staff desks at least six feet away from student desks. Consider ways to establish separation of students through other means if practicable, such as, six feet between desks, where practicable, partitions between desks, markings on classroom floors to promote distancing or arranging desks in a way that minimizes face-to-face contact.
- Consider redesigning activities for smaller groups and rearranging furniture and play spaces to maintain separation.
- Staff should develop instructions for maximizing spacing and ways to minimize movement in both indoor and outdoor spaces that are easy for students to understand and are developmentally appropriate.
- Activities where there is increased likelihood for transmission from contaminated exhaled droplets such as band and choir practice and performances are not permitted.
- Activities that involve singing must only take place outdoors.
- Implement procedures for turning in assignments to minimize contact.
- Consider using privacy boards or clear screens to increase and enforce separation between staff and students.



Non-Classroom Spaces

- Limit nonessential visitors, volunteers and activities involving other groups at the same time.
- Limit communal activities where practicable. Alternatively, stagger use, properly space occupants and disinfect in between uses.
- Consider use of non-classroom space for instruction, including regular use of outdoor space, weather permitting. For example, consider part-day instruction outside.
- Minimize congregate movement through hallways as much as practicable. For example, establish more ways to enter and exit a campus, create staggered passing times when necessary or when students cannot stay in one room and create guidelines on the floor that students can follow to enable physical distancing while passing. In addition, schools can consider eliminating the use of lockers and moving to block scheduling, which supports the creation of cohort groups and reduces changes of classrooms.
- Serve meals outdoors or in classrooms instead of cafeterias or group dining rooms where practicable. Where cafeterias or group dining rooms must be used, keep students together in their cohort groups, ensure physical distancing, and consider assigned seating. Serve individually plated or bagged meals. Avoid sharing of foods and utensils and buffet or family-style meals.
- Consider holding recess activities in separated areas designated by class.



Sports and Extra Curricular Activities (Updated August 3, 2020)

- Outdoor and indoor sporting events, assemblies, dances, rallies, field trips, and other activities that require close contact or that would promote congregating are not permitted at this time. For example, tournaments, events, or competitions, regardless of whether teams are from the same school or from different schools, counties, or states are not permitted at this time.
- Youth sports and physical education are permitted only when the following can be maintained: (1) physical distancing of at least six feet; and (2) a stable cohort, such as a class, that limits the risks of transmission (see [CDC Guidance on Schools and Cohorting](#)). Activities should take place outside to the maximum extent practicable.

- For sports that cannot be conducted with sufficient distancing or cohorting, only physical conditioning and training is permitted and ONLY where physical distancing can be maintained. Conditioning and training should focus on individual skill building (e.g., running drills and body weight resistance training) and should take place outside, where practicable. Indoor physical conditioning and training is allowed only in counties where gyms and fitness centers are allowed to operate indoors.
- Avoid equipment sharing, and if unavoidable, clean and disinfect shared equipment between use by different people to reduce the risk of COVID-19 spread.
- Consistent with guidance for gyms and fitness facilities, cloth face coverings must be worn during indoor physical conditioning and training or physical education classes (except when showering). Activities that require heavy exertion should be conducted outside in a physically distanced manner without face coverings. Activities conducted inside should be those that do not require heavy exertion and can be done with a face covering. Players should take a break from exercise if any difficulty in breathing is noted and should change their mask or face covering if it becomes wet and sticks to the player's face and obstructs breathing. Masks that restrict airflow under heavy exertion (such as N-95 masks) are not advised for exercise.
- Youth sports programs and schools should provide information to parents or guardians regarding this and related guidance, along with the safety measures that will be in place in these settings with which parents or guardians must comply.
- Activities where there is increased likelihood for transmission from contaminated exhaled droplets such as band and choir practice and performances are not permitted.



7. Limit Sharing

- Keep each child's belongings separated and in individually labeled storage containers, cubbies or areas. Ensure belongings are taken home each day to be cleaned.
- Ensure adequate supplies to minimize sharing of high-touch materials (art supplies, equipment, etc.) to the extent practicable or limit use of supplies and equipment to one group of children at a time and clean and disinfect between uses.
- Avoid sharing electronic devices, clothing, toys, books and other games or learning aids as much as practicable. Where sharing occurs, clean and disinfect between uses.



8. Train All Staff and Educate Families

- Train all staff and provide educational materials to families in the following safety actions:
 - Enhanced sanitation practices
 - Physical distancing guidelines and their importance
 - [Proper use, removal, and washing of face coverings](#)
 - Screening practices
 - How COVID-19 is spread
 - COVID-19 specific [symptom](#) identification
 - Preventing the spread of COVID-19 if you are sick, including the importance of not coming to work if staff members have symptoms, or if they or someone they live with has been diagnosed with COVID-19.
 - For workers, COVID-19 specific [symptom](#) identification and when to seek medical attention
 - The employer's plan and procedures to follow when children or adults become sick at school.
 - The employer's plan and procedures to protect workers from COVID-19 illness.
- Consider conducting the training and education virtually, or, if in-person, ensure a minimum of six-foot distancing is maintained.



9. Check for Signs and Symptoms

- Prevent discrimination against students who (or whose families) were or are diagnosed with COVID-19 or who are perceived to be a COVID-19 risk.
- Actively encourage staff and students who are sick or who have recently had [close contact](#) with a person with COVID-19 to stay home. Develop policies that encourage sick staff and students to stay at home without fear of reprisal, and ensure staff, students and students' families are aware of these policies.
- Implement screening and other procedures for all staff and students entering the facility.

- Conduct visual wellness checks of all students or establish procedures for parents to monitor at home. If checking temperatures, use a no-touch thermometer.
- Ask all individuals if they or anyone in their home is exhibiting [COVID-19 symptoms](#).
- Make available and encourage use of hand-washing stations or hand sanitizer.
- Document/track incidents of possible exposure and notify local health officials, staff and families immediately of any exposure to a positive case of COVID-19 at school while maintaining confidentiality, as required under FERPA and state law related to privacy of educational records. Additional guidance can be found [here](#). As noted in Section 11 below, the staff liaison can serve a coordinating role to ensure prompt and responsible notification.
- If a student is exhibiting symptoms of COVID-19, staff should communicate with the parent/caregiver and refer to the student's health history form and/or emergency card.
- Monitor staff and students throughout the day for signs of illness; send home students and staff with a fever of 100.4 degrees or higher, cough or other [COVID-19 symptoms](#).
- Policies should not penalize students and families for missing class.



10. Plan for When a Staff Member, Child or Visitor Becomes Sick

- Work with school administrators, nurses and other healthcare providers to identify an isolation room or area to separate anyone who exhibits symptoms of COVID-19.
- Any students or staff exhibiting symptoms should immediately be required to wear a face covering and be required to wait in an isolation area until they can be transported home or to a healthcare facility, as soon as practicable.
- Establish procedures to arrange for safe transport home or to a healthcare facility, as appropriate, when an individual is exhibiting COVID-19 symptoms:
 - Fever
 - Cough
 - Shortness of breath or difficulty breathing

- Chills
 - Repeated shaking with chills
 - Fatigue
 - Muscle pain
 - Headache
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
 - New loss of taste or smell
- For serious injury or illness, call 9-1-1 without delay. Seek medical attention if COVID-19 symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face. Updates and further details are available on [CDC's webpage](#).
 - Notify local health officials immediately of any positive case of COVID-19, and exposed staff and families as relevant while maintaining confidentiality as required by state and federal laws. Additional guidance can be found [here](#).
 - Close off areas used by any individual suspected of being infected with the virus that causes COVID-19 and do not use before cleaning and disinfection. To reduce risk of exposure, wait 24 hours before you [clean and disinfect](#). If it is not possible to wait 24 hours, wait as long as practicable. Ensure a [safe and correct application](#) of disinfectants using personal protective equipment and ventilation recommended for cleaning. Keep disinfectant products away from students.
 - Advise sick staff members and students not to return until they have met CDC criteria to discontinue [home isolation](#), including at least 3 days with no fever, symptoms have improved and at least 10 days since symptoms first appeared.
 - Ensure that students, including students with disabilities, have access to instruction when out of class, as required by federal and state law.
 - Schools should offer distance learning based on the unique circumstances of each student who would be put at-risk by an in-person instructional model. For example, students with a health condition, students with family members with a health condition, students who cohabit or regularly interact with high-risk individuals, or are otherwise identified as “at-risk” by the parents or guardian, are students whose circumstances merit offering distance learning.

- Implement the necessary processes and protocols when a school has an outbreak, in accordance with [CDPH guidelines](#).
- Investigate the COVID-19 illness and exposures and determine if any work-related factors could have contributed to risk of infection. Update protocols as needed to prevent further cases.
- Update protocols as needed to prevent further cases. See the CDPH guidelines, [Responding to COVID-19 in the Workplace](#), which are incorporated into this guidance and contain detailed recommendations for establishing a plan to identify cases, communicating with workers and other exposed persons, and conducting and assisting with contact tracing.



11. Maintain Healthy Operations

- Monitor staff absenteeism and have a roster of trained back-up staff where available.
- Monitor the types of illnesses and symptoms among your students and staff to help isolate them promptly as needed.
- Designate a staff liaison or liaisons to be responsible for responding to COVID-19 concerns. Workers should know who they are and how to contact them. The liaison should be trained to coordinate the documentation and tracking of possible exposure, in order to notify local health officials, staff and families in a prompt and responsible manner.
- Maintain communication systems that allow staff and families to self-report symptoms and receive prompt notifications of exposures and closures, while maintaining confidentiality, as required by FERPA and state law related to privacy of educational records. Additional guidance can be found [here](#).
- Consult with local health departments if routine testing is being considered by a local educational agency. The role of providing routine systematic testing of staff or students for COVID-19 (e.g., PCR swab testing for acute infection, or presence of antibodies in serum after infection) is currently unclear.
- Support students who are at higher risk for severe illness or who cannot safely distance from household contacts at higher risk, by providing options such as virtual learning or independent study.



12. Considerations for Reopening and Partial or Total Closures

California schools have been closed for in-person instruction since mid-March 2020 due to the COVID-19 pandemic. School closures to in-person instruction were part of a broader set of recommendations intended to reduce transmission of SARS-CoV-2, the virus that causes COVID-19. For more detailed direction on measures to be taken when a student, teacher, or staff member has symptoms or is diagnosed with COVID-19, please see the [COVID-19 and Reopening Framework for K-12 Schools in California](#).

- Check State and local orders and health department notices daily about transmission in the area or closures and adjust operations accordingly.
- When a student, teacher or staff member tests positive for COVID-19 and had exposed others at the school, refer to the [CDPH Framework for K-12 Schools](#), and implement the following steps:
 - In consultation with the local public health department, the appropriate school official should ensure cleaning and quarantine of exposed persons and whether any additional intervention is warranted, including the length of time necessary, based on the risk level within the specific community as determined by the local public health officer.
 - Close off the classroom or office where the patient was based and do not use these areas until after cleaning and disinfection. Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait for at least two hours and as long as possible.
 - Additional areas of the school visited by the COVID-19 positive individual may also need to be cleaned and disinfected.
 - Implement communication plans for exposure at school and potential school closures to include outreach to students, parents, teachers, staff and the community.
 - Include information for staff regarding labor laws, information regarding Disability Insurance, Paid Family Leave and Unemployment Insurance, as applicable to schools. See additional [information on government programs supporting sick leave and worker's compensation for COVID-19](#), including worker's sick leave rights under [the Families First Coronavirus Response Act](#) and employee's rights to workers' compensation benefits and presumption of the work-relatedness of COVID-19 pursuant to the [Governor's Executive Order N-62-20](#), while that Order is in effect.
 - Provide guidance to parents, teachers and staff reminding them of

the importance of community physical distancing measures while a school is closed, including discouraging students or staff from gathering elsewhere.

- Develop a plan for continuity of education. Consider in that plan how to also continue nutrition and other services provided in the regular school setting to establish alternate mechanisms for these services to continue.
- Maintain regular communications with the local public health department.



**Proposed Revisions to National School District's
COVID-19 Safe Reopening Plan**

SUGGESTED REVISION	RATIONALE
<p>Distancing</p> <ul style="list-style-type: none"> Remove all reference to six-feet social distancing Leave references to social distancing Add language to maintain 50% capacity whenever possible during hybrid instruction 	<p>State no longer requires or recommends six-feet social distancing, however distancing requirement will still be adhered to in National School District</p> <p>50% capacity language provides reassurance that classrooms will enable adequate distancing for all</p>
<p>Temperature Checks</p> <p>Leave in requirement to check temperatures Add new Fever/COVID-19 Symptom Decision Tree with allowable 30-minute wait time for temperatures over 100°F.</p>	<p>Temperature checks no longer a requirement for schools, however will be for National School District</p> <p>Adding allowable wait time of 30-minutes ensures fever and not misreading of temperature</p>
<p>HVAC</p> <p>Add clarification on cleaning procedures for HVAC ventilation- ducts, filters, vent, coils</p>	<p>Clarification needed to dispel misinformation and provide reassurance</p>
<p>Volunteers/Visitors</p> <p>Specify “in-person” and additional statement for online visitors and volunteers</p>	<p>Virtual visitors/volunteers may be permitted under limited circumstances with prior District approval</p>
<p>Buses</p> <p>Remove any notation of hand sanitizer use at bus stop or on the bus</p>	<p>CDE will not allow dispensing of hand sanitizer to students getting on the bus for the following reasons:</p> <ol style="list-style-type: none"> We don't have running water to rinse off the hand sanitizer in the event a severe reaction occurs It is a violation of Title 13 Section 1216 (See below) Flammable substance on the bus Personal-use articles in the immediate possession of a driver or passenger CHP will not allow any dispensers to be attached, mounted, or stored on the bus
<p>Collaboration Day</p> <p>Change from Wednesday to Thursday</p>	<p>Our current collaboration day is Thursday. This was <u>not changed</u> to Wednesday in the negotiated MOU as originally written into the plan</p>
<p>Hydration Stations</p> <p>Remove reference to staff refilling water bottles</p>	<p>All hydration stations have been equipped with a touchless sensor</p>
<p>Attachments:</p> <ul style="list-style-type: none"> Remove SDCOE checklist Replace Public Health Order with most current version (continuously update) Add State attendance monitoring template 	<ul style="list-style-type: none"> SDCOE checklist is outdated Health order continually changes Provide information on new State requirement for tracking online and offline daily attendance

Fever / COVID-19 Symptom Decision Tree

(Version: 07/31/2020c)



At school, student or staff member develops any one of the following signs or symptoms:

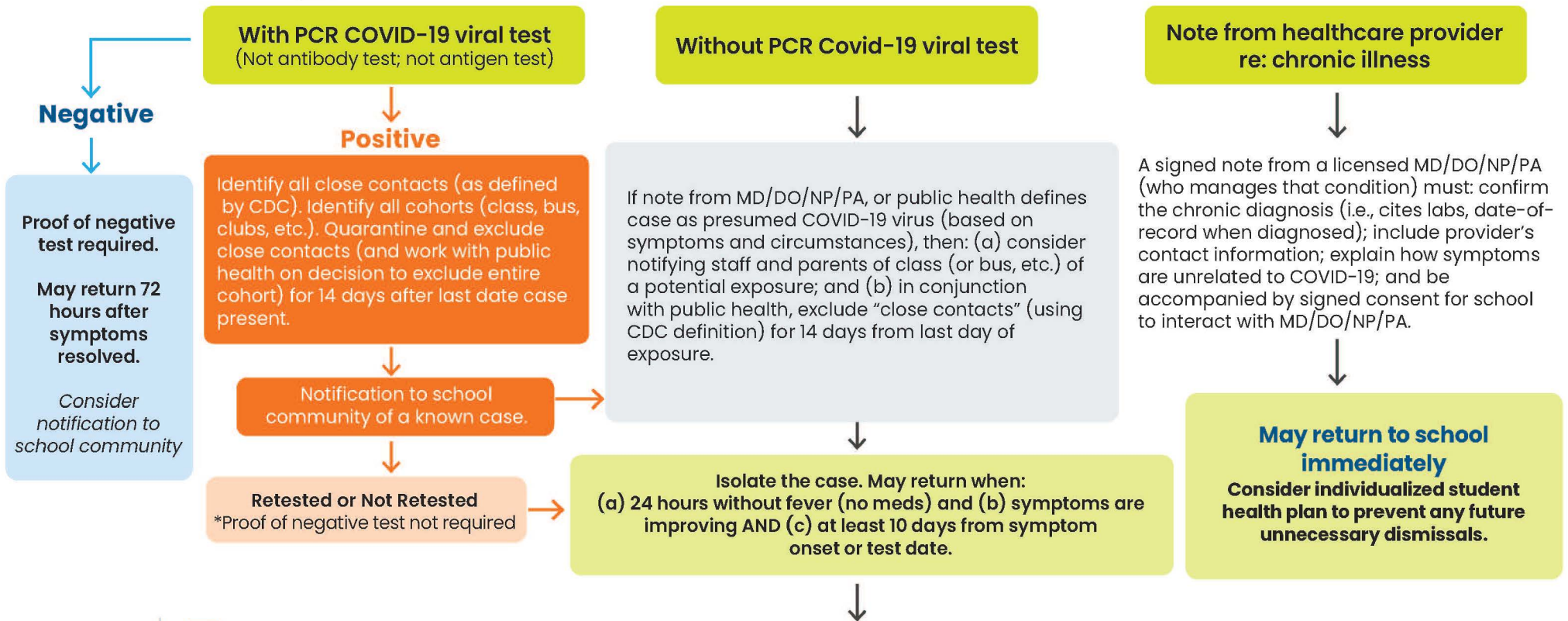
- Fever with or without chills/rigors (fever defined as $T > 100.0$ that does not resolve within 30 min. without medication);
 - Cough*
 - Shortness of breath
 - Nasal congestion/rhinorrhea (runny nose)*
 - Sore throat
 - Nausea, vomiting, or diarrhea*
 - Fatigue*
 - New loss of taste/smell
 - Headache*
 - Muscle or body aches*
 - Poor feeding or poor appetite*

* Disregard this symptom if school personnel already aware of a chronic, pre-existing condition that causes the symptom. The nature of the presenting symptom (e.g., duration, intensity) must be consistent with the underlying chronic condition.

ACTION: Apply appropriate PPE; isolate student/staff member until sent home; recommend they reach health care provider for instructions. Note: Other infections can cause same symptoms (e.g., flu, strep, etc.) *but these do not rule out COVID-19 as co-occurring*



STUDENT / STAFF TO STAY HOME UNTIL...

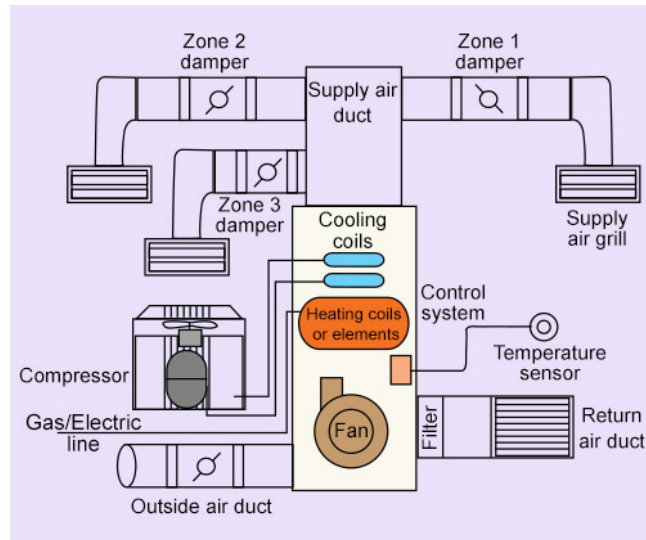


If school becomes aware of one case in one cohort (shared bus, classroom, lab, team, etc.) then have school district's liaison to Public Health Department report the case for further direction on quarantine.

HVAC CLEANING

I have been asked on several occasions about the cleaning of HVAC ducts due to COVID-19. Schools are required to have ventilation systems that pull in a minimum of 10% ventilation-from outside to reduce carbon dioxide levels; at any given time 10-90% of the air in classrooms is recycled*. As explained by David Castillo, the circulation of air through the HVAC consists of several steps:

- When air comes from the outside, it first encounters an outside filter. These are typically washed every 90 days. These have all been washed (and continue to be washed) since schools have been closed for COVID-19.
- Air then passes through a second filter. These are typically changed every 90 days. These have all been changed (and continue to be changed) since schools have been closed for COVID-19.
- After passing through the second filter, air passes through two-inch coils. When filters are properly maintained, coils should never be dirty. These coils are cleaned twice a year. These have all been cleaned (and continue to be cleaned) since schools have been closed for COVID-19.
- The same process is used for return air as it travels through the return duct.
- Ducts in our HVAC system circulate the air, any dirty or contaminated air enters from the outdoors or return air ducts; clean air exits the supply duct. All of the germs and particulates are processed through the filters, and coil. Depending on the Filters MERV rating is the percentage of contaminants captured. NSD uses MERV 10. Our units are not capable of using MERV 13 filters.
- Industry standard calls for ducts to be cleaned every ten years. We clean our ducts every 2-4 years.
- Medical facilities and grocery stores do not clean at this level because it damages the ducts if done too often.
Ducts are lined. Cleaning compromises the lining.
- Duct cleaning for our entire District is about \$100,000.
- It takes approximately three school days per school (full days) to clean air ducts.
- These were last done over the summers of 2018 and 2019.
- Ducts cannot be cleaned when staff and students are present.
- Below is a diagram of a typical school HVAC system.



*The national consensus standard for outside air ventilation is ASHRAE Standard 62.1-2010, Ventilation for Acceptable Indoor Air Quality and its published Addenda. This standard is often incorporated into state and local building codes and specifies the amounts of outside air that must be provided by natural or mechanical ventilation systems to various areas of the school, including classrooms, gymnasiums, kitchens and other special use areas.



County of San Diego

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES

ORDER OF THE HEALTH OFFICER AND EMERGENCY REGULATIONS

(Effective **September 10**, 2020)

Pursuant to California Health and Safety Code sections 101040, 120175, and 120175.5 (b) the Health Officer of the County of San Diego (Health Officer) **ORDERS AS FOLLOWS:**

Effective 12:01 a.m. on **Thursday, September 10, 2020** and continuing until further notice, the following will be in effect for San Diego County (county):

1. All persons are to remain in their homes or at their place of residence, except for employees or customers traveling to and from essential businesses or reopened businesses as defined in sections 10 and 11, below, or to participate in individual or family outdoor activity as allowed by this Order.
2. All public or private “gatherings,” as defined in section 15 below, are prohibited.
3. All public, charter, and private schools may hold classes and other school activities only under circumstances permitted by the State and in compliance with the [COVID-19 Industry Guidance: Schools and School - Based Programs](#), and as may be updated or superseded by further State guidance. Institutions of higher education may hold classes or other school activities only under circumstances permitted by the State and in compliance with the [COVID – 19 Industry Guidance: Institutions of Higher Education](#) and as may be updated or superseded by further State guidance. **A written, worksite-specific COVID-19 prevention plan as stated in their applicable state guidance may be used by schools and institutions of higher education in lieu of a Social Distancing and Sanitation Protocol or Safe Reopening Plan.**
4. Child daycare and child care providers shall operate in compliance with the measures set forth in State [COVID-19 Updated Guidance: Child Care Programs and Providers](#) and shall prepare and post a Safe Reopening Plan pursuant to section 11c, below.

5. “Non-essential personnel,” as defined in section 15b below, are prohibited from entry into any hospital or long-term care facility. All essential personnel who are COVID-19 positive or show any potential signs or symptoms of COVID-19 are strictly prohibited from entry into hospitals or long-term care facilities. Notwithstanding the foregoing, individuals requiring medical care for COVID-19 or related conditions may be admitted to hospitals or other medical facilities if the hospital or medical facility is appropriate for treating COVID-19 and has adequate precautions in place to protect its patients, medical personnel and staff.
6. Hospitals and [healthcare providers](#), including dentists shall:
 - a. Take measures to preserve and prioritize resources; and,
 - b. May authorize and perform non-emergent or elective surgeries or procedures based on their determination of clinical need and supply capacity, and where consistent with State guidance.
 - c. Nothing in this Order shall prevent physicians and other healthcare providers from conducting routine preventive care provided it conforms to any applicable State guidance.
 - d. Nothing in this Order shall prevent dentists or dental hygienists from conducting routine preventive care provided it conforms to any applicable State guidance.
7. Hospitals, healthcare providers, pharmacies and commercial testing laboratories shall report all **laboratory-confirmed** COVID-19 test results to the Public Health Officer immediately after such results are received.
8. Face coverings shall be worn as described and required in California Department of Public Health Face Covering Guidance issued on June 18, 2020, (available at: https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Guidance-for-Face-Coverings_06-18-2020.pdf).
9. All businesses not meeting the definition of essential business or reopened business in section 10 and 11 below are referred to in this Order as “non-essential businesses” and shall be and remain closed for the duration of this Order. All essential businesses and reopened businesses must comply with the requirements of this Order. Notwithstanding the foregoing, any business may remain open if its employees and owners can provide its services from home, including by telecommuting, without direct contact with the public.

10. ESSENTIAL BUSINESSES

- a. “Essential business” is any business or activity (or a business/activity that employs/utilizes workers) designated by the State Public Health Officer as “Essential Critical Infrastructure Workers” set forth in: <https://covid19.ca.gov/img/EssentialCriticalInfrastructureWorkers.pdf>) as that list may be updated from time-to-time, and referenced in Executive Order N-33-20 issued by the Governor of the State of California.
- b. All essential businesses that allow members of the public to enter a facility must prepare and post a “Social Distancing and Sanitation Protocol” on the form available at: https://www.sandiegocounty.gov/content/dam/sdc/hhsa/programs/phs/Epidemiology/covid19/SOCIAL_DISTANCING_AND_SANITATION_PROTOCOL_04022020_V1.pdf), or on a form required by another governmental entity requiring substantially similar information, for each of their facilities open to the public in the county. The Social Distancing and Sanitation Protocol must be posted at or near the entrance of the relevant facility, and shall be easily viewable by the public and employees. A copy of the Social Distancing and Sanitation Protocol must also be provided to each employee performing work at the facility. All essential businesses shall implement the Social Distancing and Sanitation Protocol and provide evidence of its implementation to any authority enforcing this Order upon demand. The Social Distancing and Sanitation Protocol must describe all measures required in section c below. Any business that fails to prepare and successfully implement a Social Distancing and Sanitation Protocol shall immediately close.
- c. When the State of California has issued an [industry guidance](#), or any subsequent amendments thereto, with mandatory or suggested restrictions and/or measures to be implemented by a particular sector of essential business, every essential business in that sector must comply with the guidance and shall include in its Social Distancing and Sanitation Protocol (prepared pursuant to section **b, above**) all of the measures listed in the industry guidance. Any mandatory measures required by this Order must also be included in a Social Distancing and Sanitation Protocol.

11. REOPENED BUSINESSES

- a. “Reopened business” is a business that is not an essential business as defined in section 10a above, and has reopened in conformance with the State of California’s Plan for Reducing COVID-19 and Adjusting Permitted Sector Activities to Keep Californians Healthy and Safe (available at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID->

[19/COVID19CountyMonitoringOverview.aspx](https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/COVID19CountyMonitoringOverview.aspx)

Statewide Public Health Officer Order, issued by the California Department of Health Services on August 28, 2020, all portions of which are operative in San Diego County effective immediately, and available at { https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/8-28-20_Order-Plan-Reducing-COVID19-Adjusting-Permitted-Sectors-Signed.pdf}. A reopened business may open when the Public Health Officer has posted an acknowledgement of the reopened status on the County of San Diego Coronavirus website and the business has complied with the requirements of this Order.

- b. The State of California’s Blueprint for a Safer Economy establishes a four tier system for reopening business sectors. Those business sectors listed in the “Substantial/Tier2” column of the [Activities and Business Tiers](#) chart are allowed to reopen under the conditions set forth in the chart.
 - i. Every business in the following sectors listed in the [Activities and Business Tiers](#) shall require all customers who receive services indoors or use indoor facilities to sign in with their name and telephone number:
 - 1. Hair Salons & Barbershops
 - 2. Personal Care Services
 - 3. Gyms & Fitness Centers
 - 4. Restaurants, Wineries, Bars, Breweries, and Distilleries (where meal is provided) as required in section g below.
- c. All reopened businesses, with the exception of restaurants, bars, wineries, distilleries and breweries which do not limit services to take-out or delivery, must prepare and post a “Safe Reopening Plan” on the form available at: https://www.sandiegocounty.gov/content/dam/sdc/hhsa/programs/phs/Epidemiology/covid19/Community_Sector_Support/BusinessesandEmployers/SafeReopeningPlan_Template.pdf for each of their facilities in the county. Restaurants bars, wineries, distilleries and breweries which do not limit services to take-out or delivery, must prepare and post a “COVID-19 Restaurant Operating Protocol” on the form found at https://www.sandiegocounty.gov/content/dam/sdc/deh/fhd/food/pdf/covid19sdrestaurantoperatingprotocol_en.pdf for each restaurant in the county.
- d. The Safe Reopening Plan or COVID-19 Restaurant Operating Protocol must be posted at or near the entrance of the relevant facility, and shall be easily viewable by the public and employees. A copy of the Safe Reopening Plan or COVID-19 Restaurant Operating Protocol must also be provided to each employee performing work at the facility. All reopened businesses shall implement the Safe Reopening Plan or COVID-

19 Restaurant Operating Protocol and provide evidence of its implementation to any authority enforcing this Order upon demand. The Safe Reopening Plan or COVID-19 Restaurant Operating Protocol must describe all measures required in section e, below. Any business that fails to prepare and comply with its Safe Reopening Plan or COVID-19 Restaurant Operating Protocol shall immediately close.

- e. When the State of California has issued an [industry guidance](#), or any subsequent amendments thereto, with mandatory or suggested restrictions and/or measures to be implemented by a particular sector of reopened business, every reopened business in that sector must comply with the guidance and shall include in its Safe Reopening Plan or COVID-19 Restaurant Operating Protocol (prepared pursuant to section c, above) all of the measures listed in the industry guidance. Any mandatory measures required by this Order must also be included in a Social Distancing and Sanitation Protocol.
- f. All restaurants, bars, wineries, distilleries and breweries shall be closed from 10:00 p.m. until 5:00 a.m. every day. Guests already in the facility at 10:00 p.m. may remain in the facility until 11:00 p.m. Only staff needed to close, open or clean shall be in the facility between the hours of 11:00 p.m. and 5:00 a.m.
- g. All restaurants, bars, wineries, distilleries and breweries which are allowed to provide indoor service pursuant to [the State of California Dine-in Restaurant Guidance](#) shall comply with the following additional requirements applicable only to persons dining indoors:
 - i. Limiting persons sitting at a table to members of the same household is strongly encouraged.
 - ii. The restaurant shall obtain the name of each guest seated at a table and the telephone number of at least one guest and shall maintain the list of names and telephone numbers for three weeks.
 - iii. Guests will be required to wear face coverings at all times while in the facility, including when seated at a table before the meal is served and after the meal is finished.

12. Each essential business and reopened business shall take all of the following actions if an employer becomes aware that an employee is diagnosed with COVID-19:

- i. Promptly notify the County Department of Public Health that there is an employee **that is laboratory-confirmed** diagnosed with COVID-19, together with the name, date of birth, and contact information of the employee.
- ii. Cooperate with the County Department of Public Health's COVID-19 response team to identify and provide contact information for any persons exposed by the employee at the workplace.

- iii. Provide notice of the exposure to any employees, and contractors (who regularly work at the workplace), who may have been exposed to COVID-19, as stated in the State’s COVID-19 Employer Playbook for a Safe Reopening, available at {<https://files.covid19.ca.gov/pdf/employer-playbook-for-safe-reopening--en.pdf>}.

13. Outdoor Recreation

- a. Each public park and recreation area or facility, shall operate in compliance with the measures set forth in the [State COVID-19 Industry Guidance: Campgrounds, RV Parks and Outdoor Recreation](#). The operator of the park shall prepare a Safe Reopening Plan pursuant to section 11, above, indicating how the park or recreation facility will implement the required measures. Any park or recreation area/facility at which the Protocol requirements cannot be effectively implemented may be required to close.
- b. Outdoor recreation instruction and day camps that comply with the State COVID-19 Industry Guidance: Day Camps, may be conducted in park and recreation areas/facilities.

14. Persons who have been diagnosed with COVID-19, or who are likely to have COVID-19, shall comply with the Order of the Health Officer titled: “Isolation of All Persons with or Likely to have COVID-19”, or as subsequently amended. Persons who have a close contact with a person who either has COVID-19, or is likely to have COVID-19, shall comply with the Order of the Health Officer titled: “Quarantine of Persons Exposed to COVID-19,” or as subsequently amended. Both orders are available at: https://www.sandiegocounty.gov/content/sdc/hhsa/programs/phs/community_epidemiology/dc/2019-nCoV/health-order.html. If a more specific isolation or quarantine order is issued to a person, that order shall be followed.

15. For purposes of this Order:

- a. “Gathering” is any event or convening that brings together more than one person in a single room or single indoor or outdoor space at the same time. A gathering does not include:
 - i. A gathering consisting only of members of a single family or household.
 - ii. Operations at airports, public transportation or other spaces where persons in transit are able to practice social distancing.
 - iii. Operations at essential businesses as defined in section 10a above and reopened businesses as defined in 11a above and where the other requirements set forth in this Order are followed.

- iv. A religious service or cultural ceremony including a wedding ceremony which is allowed provided [the State Guidance on Places of Worship and Providers of Religious Services and Cultural Ceremonies](#) is followed. However a wedding reception is a gathering and is not allowed.
- v. Outdoor protests in which participants maintain social distancing and wear face coverings at all times.

- b. “Non-essential personnel” are employees, contractors, or members of the public who do not perform treatment, maintenance, support, or administrative tasks deemed essential to the healthcare mission of the long-term care facility or hospital. Non-essential personnel do not include first responders, nor State, federal, or local officials, investigators, or medical personnel carrying out lawful duties. Non-essential personnel do not include visitors to hospitals and long-term care facilities who are granted entry by the facility’s director, or designee, because they are family or friends who are visiting a resident in an end of life or similar situation, are parents or guardians visiting a child who is a patient, or because of any other circumstances deemed appropriate by the facility director, or designee, and where appropriate precautions by the facility that follow federal, State, and local public health guidance regarding COVID-19 are followed.
- c. “Social distancing” is maintaining a six-foot separation from all persons except for household members, first responders and medical providers or employees conducting temperature screenings.

16. This Order is issued as a result of the World Health Organization’s declaration of a worldwide pandemic of COVID-19 disease, also known as “novel coronavirus.”

17. This Order is issued based on scientific evidence regarding the most effective approaches to slow the transmission of communicable diseases generally and COVID-19 specifically, as well as best practices as currently known and available to protect vulnerable members of the public from avoidable risk of serious illness or death resulting from exposure to COVID-19. The age, condition, and health of a significant portion of the population of the county places it at risk for serious health complications, including death, from COVID-19. Although most individuals who contract COVID-19 do not become seriously ill, persons with mild symptoms and asymptomatic persons with COVID-19 may place other vulnerable members of the public—such as older adults, and those with underlying health conditions—at significant risk.

18. The actions required by this Order are necessary to reduce the number of individuals who will be exposed to COVID-19, and will thereby slow the spread of COVID-19 in the county. By

reducing the spread of COVID-19, this Order will help preserve critical and limited healthcare capacity in the county and will save lives.

19. This Order is issued in accordance with, and incorporates by reference: a) the Declaration of Local Health Emergency issued by the Health Officer on February 14, 2020; b) the Proclamation of Local Emergency issued by the County Director of Emergency Services on February 14, 2020; c) the action of the County Board of Supervisors to ratify and continue both the local health emergency and local emergency on February 19, 2020; d) the Proclamation of a State of Emergency issued by the Governor of the State of California on March 4, 2020; e) Executive Order N-25-20 issued by the Governor of the State of California on March 12, 2020 which orders that “All residents are to heed any orders and guidance of state and local health officials, including but not limited to the imposition of social distancing measures, to control COVID-19”; f) Proclamation 9984 regarding COVID-19 issued by the President of the United States on March 11, 2020; g) Executive Order N-33-20 issued by the Governor of the State of California on March 19, 2020; h) the “Interim Additional Guidance for Infection Prevention and Control for Patients with Suspected or Confirmed COVID-19 in Nursing Homes” issued by the CDC; i) COVID-19 guidance issued by the California Department of Public Health on including, but not limited to the Face Coverings Guidance issued on April 1, 2020; j) the State of California’s “Resilience Roadmap;” the State of California’s Plan for Reducing COVID-19 and Adjusting Permitted Sector Activities to Keep Californians Healthy and Safe; and, the California Statewide Public Health Officer Order dated August 28, 2020.
20. This Order is issued to prevent circumstances often present in gatherings that may exacerbate the spread of COVID-19, such as: 1) the increased likelihood that gatherings will attract people from a broad geographic area; 2) the prolonged time period in which large numbers of people are in close proximity; 3) the difficulty in tracing exposure when large numbers of people attend a single event or are at a single location; and 4) the inability to ensure that such persons follow adequate hygienic practices.
21. This Order is issued to provide additional opportunities for recreational activities while also requiring additional protections from the spread of COVID-19 to the public who are taking advantage of these opportunities for recreational activities. And providing additional protections for employees of essential businesses or reopened business and their customers/clients.

22. This Order is issued to protect the public health as businesses are allowed to reopen by requiring businesses to implement procedures necessary to ensure their employees and customers comply with social distancing, sanitation and screening practices.
23. This Order comes after the release of substantial guidance from the Health Officer, the California Department of Public Health, the CDC, and other public health officials throughout the United States and around the world.
24. The statement of facts and circumstances set forth as justification for each Guidance issued by the California Department of Health Services that is referenced in this Order are hereby accepted and incorporated by reference into this Order.
25. Pursuant to Health and Safety Code section 120175.5 (b) all governmental entities in the county shall take necessary measures within the governmental entity's control to ensure compliance with this Order and to disseminate this Order to venues or locations within the entity's jurisdiction where gatherings may occur.
26. Violation of this Order is subject to fine, imprisonment, or both. (California Health and Safety Code section 120295.)
27. To the extent necessary, this Order may be enforced by the Sheriff or chiefs of police pursuant to Government Code sections 26602 and 41601 and Health and Safety Code section 101029.

28. Once this Order takes effect it shall supersede the Order of the Health Officer and Emergency Regulations dated August 31, 2020.

IT IS SO ORDERED:

Date: September 9, 2020



Wilma J. Wooten, M.D., M.P.H.
Public Health Officer
County of San Diego

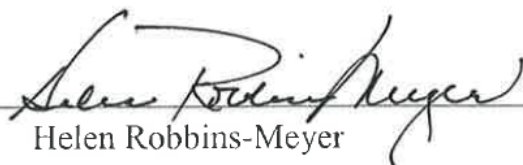
EMERGENCY REGULATIONS

As Director of Emergency Services for the County of San Diego, I am authorized to promulgate regulations for the protection of life and property pursuant to Government Code Section 8634 and San Diego County Code section 31.103. The following shall be in effect for the duration of the Health Officer Order issued above which is incorporated in its entirety by reference:

The Health Officer Order shall be promulgated as a regulation for the protection of life and property.

Any person who violates or who refuses or willfully neglects to obey this regulation is subject to fine, imprisonment, or both. (Government Code section 8665.)

Date: September 9, 2020



Helen Robbins-Meyer
Chief Administrative Officer
Director of Emergency Services
County of San Diego